

**CITY OF SARATOGA
LIBRARY COMMISSION
MINUTES**

DATE: February 23, 2005
TIME: 12 noon
LOCATION: Community Room
Saratoga Library
13650 Saratoga Avenue
Saratoga Ca 95070

1. Call to Order

Commissioner Lemmon called meeting to order at 12:00 p.m.

2. Roll Call

Commissioners Present: Chiou, Grover, Lemmon, Nilan, Stone, Thirumale

Commissioners Excused: Gipstein

Others Present: County Librarian Cervantes, Community Librarian Barnes, Arts Commission Liaison Klock, Friends of Saratoga Libraries Representatives Sue Barrerra, Bill McDonnell, Mary Jean Fenn, Al Fenn, Vice Mayor Norman Kline, and Staff Liaison Boyer

3. Report on Posting of the Agenda

Boyer reported that pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on February 18, 2005.

4. Accept Agenda Items and Order

Grover/Stone moved to act on Item 8a first and accept agenda as amended. Motion passed 6-0-1 with Gipstein absent.

8. New Business

A. Election of Vice Chair

Grover/Stone moved to elect Commissioner Lemmon as Vice Chair. Motion passed 6-0-1 with Gipstein absent.

5. Approval of Minutes of January 26, 2005, Meeting of the Library Commission

Commissioner Nilan pointed out that Commissioner Thirumale's name was misspelled and that in item 7E she presented the report on the Signage Subcommittee, not Staff Liaison Burns.

Nilan/Grover moved to accept the minutes January 26, 2005 as amended. Motion passed 6-0-1 with Gipstein absent.

6. Oral & Written Communication

None

7. Old Business

A. 05/06 Library Commission Work Plan

Nilan/Thirumale moved to accept the 05-06 Library Commission Work Plan. Motion passed 6-0-1 with Gipstein absent.

B. Gay Strand, Administrative Services Manager, County Library

Strand presented a report highlighting general facts about the Santa Clara County Library system and explained the Library's revenues and expenditures.

C. 2005 Library Ballot Measure Update – Cervantes, County Librarian

Cervantes briefly discussed the May 2005 ballot measures.

D. Library Signage Update

- Staff Liaison Boyer presented two options for the new Library sign – one with the City and County's logos on it and one without.

Nilan/Stone moved to recommend the sign with logos to the City Council. Motion passed 6-0-1 with Gipstein absent.

E. Installation of Antenna and Flagpole Update

- No reportable information

8. New Business

A. Discuss and prepare statement in regards to City Council Report regarding City Commissions.

- Vice Chair Lemmon read a draft response from the Library Commission in regards to the City Council's decision relative to the City's Commissions.

Consensus of the Library Commission to present this response to the City Council at their next meeting.

B. Facility Maintenance Issues – Staff Entrance and Children's Section

- Librarian Barnes reported that the puddle in front of the staff entrance has been fixed and there are no active leaks in the windows in the children's section- just built up condensation.

9. Reports:

A. Melinda Cervantes, County Librarian

None

B. Ruth Gipstein, Chair

Absent

A. Dolly Barnes, Community Librarian

- Announced that March was "For the Birds" month - described various activities throughout the County.

B. Judith Klock, Art Commission Liaison to Library Commission

- Stated that she would be the new Arts Commission liaison to the Library Commission.

C. Sue Barrera, Friends of the Saratoga Libraries

- Co-sponsor of Breakfast in the Orchard with David Mas Masumoto on February 24, 2005.
- Friday, February 25, 2005 - precinct worker training 10:00 a.m. in the Community room

10. Agenda Items for Next Meeting

None

11. Adjournment

Stone/Nilan moved to adjourn meeting at 2:00 p.m. Motion passed 6-0-1 with Gipstein absent.

Prepared by:

Cathleen Boyer, CMC
City Clerk