



CITY OF SARATOGA – LIBRARY COMMISSION

AGENDA

DATE: August 27, 2008
TIME: 12:00 p.m. – 2:00 p.m.
LOCATION: Saratoga Library
Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

1. **Call to Order**
2. **Roll Call:** Chiou, Lemmon, Khan, McBane Mulford, Nilan
3. **Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on August 18, 2008.
4. **Accept Agenda Items and Order:** No additional items may be added pursuant to Government Code Section 54954.2.
5. **Approval of Minutes of Regular Meeting—** June 11, 2008
6. **Oral & Written Communication:**
Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*
7. **Old Business**
 - A. Building Maintenance Update – Thomas Scott
 - B. LCIF Long-term Planning – Nilan
 - C. Library Commissioner Vacancy, Training, and Job Description
8. **New Business**
 - A. Vision Literacy Presentation – Kristi Breisch
9. **Reports:** *(This section is informational only; no actions will be taken.)*
 - A. Melinda Cervantes, County Librarian
 - B. Barbara Morrow Williams, Community Librarian
 - C. Roxanne Nilan, Chair
 - D. Judy Johnstone, Friends of the Saratoga Libraries
10. **Agenda Items for Next Meeting – October 22, 2008**

Future Library Commission Meetings:

- *October 22, 2008*
- *December 3, 2008 – 10:00 a.m. to 12:00 p.m. at Book-Go-Round*
- *February 25, 2009*
- *April 22, 2009*
- *June 10, 2009*

11. Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or ctclerk@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Crystal Morrow, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on August 18, 2008, at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga CA 95070 and was available for public review at that location. The agenda is also available on the City's website at <http://www.saratoga.ca.us/boards-commissions/library/index.html>.