

CITY OF SARATOGA  
TRAFFIC SAFETY COMMISSION  
Action Minutes

DATE: February 7, 2008  
TIME: 6:30 PM  
LOCATION: Administrative Conference Room  
13777 Fruitvale Avenue, Saratoga, CA 95070

Call to Order at 6:32 pm

Roll Call: Ballingall, Biester, Bustamante, Coulter, Guichard, Kane, and Kirk

Absent: None

Staff: Traffic Engineer Rashid, Traffic Planner Holtzman, Director Cherbone, and Analyst Borel

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on February 1, 2008. **Borel Reports on posting**

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2. **No changes**

#### Oral & Written Communication

Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

Roger Montgomery – concerns with access to Post Office because of school traffic

#### Approval of Draft Minutes

Draft Traffic Safety Commission Minutes for December 13, 2007. **APPROVED 6-0**

Draft Traffic Safety Commission Study Session Minutes for January 10, 2008. **APPROVED 6-0**

#### Sheriff's Report to the Commission

Calderone reports

#### Old Business

##### 1. Traffic Matrix #210 – Saratoga Elementary Neighborhood Task Force Discussion

Issue: Discuss details of Task Force creation

Action: TSC will make recommendation

##### TSC recommends:

- 2 TSC members – Commissioners Coulter and Kane (Ballingall to serve temporarily)
- 1 Saratoga Elementary Administration representative – Lane Weiss
- 1 school parent representative – Sarah Okuno
- 4-6 Neighborhood representatives – to be determined by neighborhood
- Traffic Engineer – Sohrab Rashid
- Sheriff and Fire Department – as needed
- Public Works staff support – John Cherbone & Kristin Borel
- Tentative date for first meeting – Thursday, March 6<sup>th</sup> at 7:00 p.m.

2. Traffic Matrix # 168 – Jeffery Tang – *Follow up from meeting on February 15, 2007*  
Issue: Review speeding on Austin Way  
Action: TSC will make recommendation  
*Resident asked that this issue be continued to the TSC meeting on March 13.*

## New Business

3. Traffic Matrix #206 – Theresa Acosta  
Issue: Requests warning light for crosswalk at Village Post Office  
Action: TSC will make recommendation  
**MOTION: Paint “ladder style” crosswalk with reflectors at crosswalk on Saratoga Avenue at the Post Office crossing. APPROVED 7-0**

## Announcements by Commissioners and Staff

- Bicycle Lane Project Update – Review input from PEBTAC

## Adjournment at 8:35 p.m. to Next Regular Meeting

Thursday, March 13, 2008

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us) Requests must be made as early as possible and at least one full business day before the start of the meeting.

### Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Traffic Safety Commission of the City of Saratoga was posted on February 1, 2008 at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).