

**MINUTES  
SARATOGA CITY COUNCIL  
JULY 6, 2005**

The City Council of the City of Saratoga held a Joint Session with the Planning Commission Council in the Administrative Conference Room, 13777 Fruitvale Avenue, at 5:30 p.m.

The following City Councilmembers were present: Mayor Kathleen King, Vice Mayor Norman Kline, Councilmembers Aileen Kao, Nick Streit, and Ann Waltonsmith.

The following staff members were present: City Manager Dave Anderson, Assistant City Manager Lorie Tinfow, City Attorney Richard Taylor, City Clerk Cathleen Boyer, Community Development Director John Livingstone.

The following Commissioners were present: Chair Suzie Nagpal, Manny Cappello, Jill Hunter, Robert Kundtz, Linda Rodgers, and Mike Uhl. Commissioner Michael Schallop was absent.

1. **WOULD THE CITY COUNCIL SUPPORT THE PLANNING COMMISSION APPROVING WELL DESIGNED SECOND STORY HOMES IN ONE STORY NEIGHBORHOODS?**

KING: Yes

KLINE: Yes- If findings

KAO: No – Not black and white

STREIT: Yes – Well designed

WALTONSMITH: No

Additional comments:

Under right conditions, Yes

Good Design - Defined by whom?

Compatibility

2. **DOES THE CITY COUNCIL THINK THE PLANNING COMMISSION MEETINGS SHOULD BE TELEVISED OR NOT?**

KING: Yes

KLINE: No

KAO: No

STREIT: No

WALTONSMITH: Yes – But could be delayed showing

Additional comments:

Tape but not broadcast (4-1 with Waltonsmith opposed)

Informality with no television could be useful.

Some interest in televised meetings for newcomers to City to see how process works.

3. **WOULD THE CITY COUNCIL SUPPORT THE PLANNING COMMISSION APPROVING HOMES BUILT TO THE MAXIMUM ALLOWED SIZE, HEIGHT AND IMPERVIOUS SURFACE COVERAGE IF THE HOUSE IS A GOOD DESIGN?**

KING: Yes

KLINE: Yes – findings

KAO: Yes

STREIT: Yes – Good design

WALTONSMITH: Yes

4. **DISCUSS WAYS TO STREAM LINE THE PLANNING COMMISSION DESIGN REVIEW PROCESS. EXAMPLE, THE PLANNING COMMISSION COULD DECIDE WHICH HOMES NEED DESIGN REVIEW AND WHICH DO NOT**

Existing Design Review

- Administrative
- Planning Commission
- Discretionary (new category)

Additional comments:

- Design Review at the Planning Commission level adds time – 2 months worst cast scenario.
- Somewhat less staff time for administrative design review.
- Slow down due to staff turnover, etc.
- Problem to solve – efficiency
- Make progress easier for applicants
- Option-form Design Review Committee –Two Planning Commissioners

5. **VILLAGE PARKING-THE COUNCIL HAS REQUESTED THAT THE PLANNING COMMISSION REVIEW THE PARKING RESTRICTIONS IN THE VILLAGE**

Comments:

- Explore options for parking requirement to enhance business options.
- Concerns:
  - Pay back owners
  - Lawsuit

6. **AT THEIR RETREAT, THE COUNCIL SHOWED INTEREST IN DEVELOPING A PD ZONE IN THE VILLAGE**

Comments:

- Update Design Guidelines – could be a tool
- Ways to use regulations to enhance Village
- Plan Development – Permits great flexibility
- Articulate goals to be accomplished

- Used in Santa Clara for oddball parcels-Village seems similar/many challenges with area
  - Example: Property owners partner on redevelopment
    - Incentives
    - Synchronized leases/Buy & Save
- Historic Preservation?
  - Include in goals
  - Could hire an expert to assist
- How could committee work with Planning Commission
  - Could be done/New Procedures
  - Review Upcoming projects at end of Commission meetings

7. **POSSIBLE REDIRECTION OF COUNCIL/COMMISSION STIPEND**

Removed from agenda- no discussion.

**ADJOURNMENT**

There be no further business Mayor King thanked the Planning Commission for attending tonight's Joint Meeting and adjourned to Closed Session at 6:30 p.m.

Respectfully submitted,

Cathleen Boyer, CMC  
City Clerk