

MINUTES

SARATOGA CITY COUNCIL

DECEMBER 5, 2007

The City Council help a Study Session with the Planning Commission and Sand Hill Property Company to discuss future improvements to the Quito Village Shopping Center and adjacent office park located at the corner of Saratoga and Cox

Mayor Waltonsmith called the Regular City Council meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

PRESENT: Councilmembers Jill Hunter, Kathleen King, Aileen Kao, Vice Mayor Chuck Page, Mayor Ann Waltonsmith,

ABSENT: None

ALSO Dave Anderson, City Manager

PRESENT: Richard Taylor, City Attorney
Barbara Powell, Assistant City Manager
Cathleen Boyer, City Clerk
Crystal Morrow, Administrative Analyst II
Mary Furey, Administrative Services Director
John Livingstone, Community Development Director
John Cherbone, Public Works Director
Michael Taylor, Recreation Director

REPORT OF CITY CLERK ON POSTING OF AGENDA FOR DECEMBER 5, 2007

Cathleen Boyer, City Clerk, reported that pursuant to Government Code Section 54954.2, the agenda for the meeting of December 5, 2007, was properly posted on November 29, 2007.

ORAL COMMUNICATIONS

The following people requested to speak at tonight's meeting:

Max Schneider announced that Troop 535 would be sponsoring their second E-Waste event on January 12, 2008 at the North Campus.

Jim Stallman called attention to the new bus line, Line 37 that starts on January 14, 2008. Mr. Stallman explained that this line would connect the transit center at West Valley College to Vasona Light Rail line on Winchester Blvd. in Campbell. Mr. Stallman suggested that the City contact the VTA and arrange a ribbon cutting ceremony.

COUNCIL DIRECTION TO STAFF

In regards to Mr. Stallman's comments, Councilmember King requested a ribbon-cutting ceremony to commemorate the new bus line.

Mayor Waltonsmith requested that the Troop 535 E-Waste event be posted on the City's website.

ANNOUNCEMENTS

Mayor Waltonsmith announced that the next Green Leaf Committee meeting would be on January 10, 2008 at 7:00 p.m. in Patio Room located at the Saratoga Community Center.

CONSENT CALENDAR

1. REVIEW OF ACCOUNTS PAYABLE CHECK REGISTER

STAFF RECOMMENDATION:

Accept the Check Register for the following Accounts Payable payment cycle: November 20, 2007

KAO/HUNTER MOVED TO **ACCEPT CHECK REGISTER FOR THE NOVEMBER 20, 2007 ACCOUNTS PAYABLE CYCLE.** MOTION PASSED 5-0.

2. 2008 HAZARDOUS VEGETATION PROGRAM COMMENCEMENT RESOLUTION

STAFF RECOMMENDATION:

Adopt resolution.

RESOLUTION 07-074

KAO/HUNTER MOVED TO **ADOPT RESOLUTION FOR THE 2008 HAZARDOUS VEGETATION PROGRAM.** MOTION PASSED 5-0.

3. WIRELESS INTERNET ACCESS IN THE COUNCIL CHAMBERS

STAFF RECOMMENDATION:

Review report and direct staff accordingly

Councilmember Kao requested that this item be removed from the Consent Calendar.

Councilmember Kao asked if the access would be available at any time of day.

City Manager Anderson responded yes.

PAGE/KAO MOVED TO **APPROVE WIRELESS INTERNET ACCESS IN THE COUNCIL CHAMBERS.** MOTION PASSED 5-0.

4. REVIEW OF THE DRAFT REQUEST FOR PROPOSALS FOR THE UPDATE OF THE CITY OF SARATOGA HOUSING ELEMENT

STAFF RECOMMENDATION:

Staff requests the City Council review the Draft Request for Proposals (Attachment 1), including the Scope of Services, for the update to the City's Housing Element.

Based on the Council's recommendation, staff will send the Request for Proposals (RFP) to qualified consulting firms.

Councilmember King requested that this item be removed from the Consent Calendar.

Councilmember King expressed her concern with the amount of copies (50) that the RFP is calling for. Councilmember King suggested asking for a PDF version of each proposals.

Director Livingstone responded that he would ask for a PDF version of the proposals.

Councilmember King pointed out that there were no requests for public meetings in the quote.

Director Livingstone responded that he would amend the RFP to include at least ten public meetings.

City Attorney Taylor suggested letting the consultants provide options in their proposals for public meetings.

Joyce Hlava stated that she was on the RFP Subcommittee and suggested a description of project and suggested alternative wording to the last line.

KING/KAO MOVED TO APPROVE RFP FOR THE UPDATE OF THE CITY OF SARATOGA HOUSING ELEMENT AS AMENDED. MOTION PASSED 5-0.

5. NOTICE OF COMPLETION-2007 PAVEMENT MANAGEMENT PROGRAM

STAFF RECOMMENDATION:

Move to accept project as complete

Councilmember King requested that this item be removed from the Consent Calendar.

Councilmember King pointed out that the two paths on Saratoga-Sunnyvale Avenue and the speed bumps on Herriman Avenue were not part of this program.

Director Cherbone indicated that the bid did not include these projects. Director Cherbone noted that he could not do this work without going through a formal bid process.

Councilmember King requested that staff look for ways to streamline the formal bidding process and agendaize for a future meeting.

KING/HUNTER MOVED TO ACCEPT NOTICE OF COMPLETION FOR THE 2007 PAVEMENT MANAGEMENT PROGRAM. MOTION PASSED 5-0.

6. SARATOGA-SUNNYVALE ROAD REHABILITATION & OVERLAY PROJECT-EXTENSION OF CONTRACT

STAFF RECOMMENDATION:

Approve Extension

KAO/HUNTER MOVED TO **APPROVE EXTENSION OF CONTRACT FOR THE SARATOGA-SUNNYVALE ROAD REHABILITATION AND OVERLAY PROJECT**. MOTION PASSED 5-0.

7. **AMENDMENT TO PREVIOUS COUNCIL REPORT-2006 STORMDRAIN REPAIR & UPGRADE PROJECT**

STAFF RECOMMENDATION:

Accept amendment.

KAO/HUNTER MOVED TO **ACCEPT AMENDMENT TO PREVIOUS COUNCIL REPORT FOR THE 2006 STORMDRAIN REPAIR AND UPGRADE PROJECT**. MOTION PASSED 5-0.

PUBLIC HEARINGS

None

OLD BUSINESS

None

NEW BUSINESS

8. **REQUEST FOR COUNCIL AGENCY ASSIGNMENTS AND ADHOC COMMITTEES**

STAFF RECOMMENDATION:

Informational only.

Vice Mayor Page requested that that Councilmembers send him their preferences for appointments by December 12, 2007.

Councilmember King requested that the following AdHocs be added to the list: Facilities Naming Adhoc and the North Campus Survey AdHoc.

9. **PARKS AND RECREATION COMMISSION MISSION STATEMENT**

STAFF RECOMMENDATION:

Accept report and adopt revised Parks and Recreation Mission Statement.

Crystal Morrow, Administrative Analyst II, presented staff report

PAGE/KING MOVED TO **ADOPT REVISED PARKS AND RECREATION MISSION STATEMENT**. MOTION PASSED 5-0.

10. **DISCUSSION OF POTENTIAL PROPERTY ACQUISITION BY THE MADRONIA CEMETERY DISTRICT**

STAFF RECOMMENDATION:

Review the staff report, consider public testimony, and provide direction to staff.

Councilmember Hunter noted that because she lives in the Oak Street neighborhood she would be recusing herself from this discussion.

Barbra Powell, Assistant City Manager, presented staff report.

The following people opposed the proposed acquisition of property by the Madronia Cemetery District:

George Kirk, Maggie Creighton, Theron Schab, John Holt, Cynthia Taylor Jenni Young Taylor, Bill Brown, Lynn Gurley, Jerry Gurley, John Teeter, Nikki Teeter, Jessica Teeter, Alicia Teeter, Edward Pinel, Cheriell Jensen, Ray Persico, Sue Kalman, Tomek Jasionowski, Esin Salter, Dennis Hunter, Dianne Tuley-Brown, Clayton Brown Michael McChonsney, John Hollingworth, Robert Salter.

Consensus of the City Council to direct staff to do the following:

- Plan A – Try to schedule a joint meeting/study session with the Cemetery Board; which will be noticed according to the Brown Act and will be taped.
- Plan B – Staff will gather as much background information as possible.
- Plan C – Write a letter or draft a resolution to the Board of Supervisors with specific recommendations concerning the Cemetery Board and its actions.
- Agendize after holiday furlough.

ADHOC & AGENCY ASSIGNMENT REPORTS

Mayor Kao had no reportable information.

Vice Mayor Waltonsmith had nor reportable information.

Councilmember Page had no reportable information.

Councilmember King reported the following information:

County Cities Association Legislative Task Force – December 6, 2007 holiday dinner.
Peninsula Division, League of California Cities – looking for nominations for Peninsula President.

City School AdHoc – need to schedule a meeting with Pop Warner.

North Campus AdHoc – had one meeting and staring putting the survey together.

Councilmember Hunter had no reportable information.

CITY COUNCIL ITEMS

Vice Mayor Page requested that the January 2, 2008 City Council meeting be cancelled.

Consensus of the City Council to cancel the January 2, 2008 meeting.

In regards to the annual tree lighting event, Councilmember King stated that she felt the Chamber of Commerce were not really involved in the event.

Consensus of the City Council to agendize this issue in June/July.

OTHER

None

CITY MANAGER'S REPORT

None

ADJOURNMENT

KING/PAGE MOVED TO **ADJOURN THE MEETING.** MOTION PASSED 5-0.

There being no further business Mayor Walton Smith adjourned the regular meeting at 10:00 p.m.

Respectfully submitted,

Cathleen Boyer, CMC
City Clerk