



City of Saratoga Parks and Recreation Commission

MINUTES

DATE: Tuesday, March 10, 2009

TIME: 7:00 p.m. – 8:00 p.m.

LOCATION: Joan Pisani Community Center
Patio Room
19655 Allendale Avenue
Saratoga, CA 95070

Call to Order – 7:05 p.m.

Roll Call:

Present: Chair Thomas Soukup, Vice Chair Vita Bruno, Commissioners Denise Goldberg and Lerry Wilson

Absent: none

Staff: Crystal Morrow

Members of the Public: Mark Johnson, Parks and Recreation Commission applicant

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on March 5, 2009.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

- No oral or written communications

Commissioner Announcements

- Goldberg announced that her photo submission to the Venz Fine Photo My Town Photo Contest made it to the top 5.

Approval of Minutes: Draft Parks and Recreation Commission Minutes for January 13, 2009 meeting.

- BRUNO MOVE TO APPROVE
- GOLDBERG SECOND
- APPROVED: 4-0

Reports: *(This section is informational only; no actions will be taken.)*

1. **Denise Goldberg, Pedestrian, Equestrian, and Bicycle Trails Advisory Committee (PEBTAC)**

- Goldberg reported that the PEBTAC is considering various options for creating maps of Saratoga trail.
- Goldberg added that the PEBTAC will be discussing the possibility of removing Pierce Road's Class 3 bicycle route designation, which will mean that the road is no longer listed on the Valley Transit Authority's bicycle route map or in the City's General Plan or as a bicycle route. Because bicycles are allowed on all streets, bicyclists will still be able to use Pierce Road. The suggestion that Pierce Road's Class 3 designation be removed resulted from concern that Pierce Road is unsafe for inexperienced bicyclists.
- Soukup asked Goldberg if she was still in support of holding a site visit at the property dedicated to the City near Highway 9 and Tollgate.
- Goldberg replied that she is still interested and will send an email to the Commission to coordinate a time and date to visit the site.

2. Crystal Morrow, Staff Liaison

- Morrow reported on the recently adopted ordinance on Commission term staggering, which will allow the Council to appoint Commissioners to alternative term lengths for the purpose of realigning terms and distributing term endings.
- Morrow noted that the term of the Chair and Vice Chair expire in May and the Commission will have to select a new Chair and Vice Chair.
- Morrow informed the Commission that the City will be celebrating Arbor Day on April 24, 2009 and is working with Wilson to involve local youth.
- Goldberg volunteered to see if the Lynbrook High School jazz band could perform at the event.

Old Business:

3. North Campus Naming Process

Issue: The Council has directed the PRC to lead a public process to name the North Campus.

Action: PRC to continue planning the public process to name the North Campus by finalizing plans for the naming process and identifying and assigning action items.

- Soukup introduced the item.
- Wilson said that as soon as a date is set for the grand opening he can complete the communications strategy for the North Campus naming process and then he will give the group a draft of the strategy for feedback. After he receives and incorporates feedback, Wilson will create a list of communications action items to Morrow. Morrow will then coordinate with Commissioners to determine what action items are assigned to each Commissioner.
- Goldberg noted that she has already drafted an announcement.
- Wilson said he can handle working with KSAR.
- Soukup suggested that the Commission establish a committee to develop rules for submission of naming proposals and evaluating proposals. The subcommittee will send proposed rules out in advance of the May meeting and the Commission can then discuss the suggested rules at the May meeting.
- Goldberg and Soukup volunteered to be part of the naming proposal rule committee

Agenda Items for Future Meetings

- May 12, 2009
 - o Elect new chair and vice chair
 - o North Campus naming proposal planning
 - o Planning for joint meeting with the City Council

- Informational report on field use
- Status update on Kevin Moran Park, Joe's Trail, and CIP and park maintenance budgets

Adjournment - 8:07 p.m.

- BRUNO MOVE ADJOURN
- GOLDBERG SECOND
- ALL IN FAVOR

Minutes submitted by:

Crystal Morrow, Administrative Analyst II
City of Saratoga – City Manager's Office