



City of Saratoga

HERITAGE PRESERVATION COMMISSION

Minutes

Date: Tuesday, January 09, 2007 8:30 a.m.

Place: Warner Hutton House, 13777 Fruitvale Avenue

Type: Regular Meeting – Please meet in the parking lot in front of the Warner Hutton House at 8:30 a.m. and Staff will provide transportation to the site visit under New Business and return to Warner Hutton House by 8:50 a.m.

1. Routine Organization

A. Roll Call

PRESENT: Commissioners Gomersall, Kellond, Loudon, Marra, McCarty, Chair Koepernik and Vice Chair Wyman.

ABSENT: None.

GUESTS: Ms. April Halberstadt, Mr. Hank Helbush, Mr. Chuck Shoppe, and Ms. Nancy Anderson.

STAFF PRESENT: City Arborist Kate Bear and Planner Shweta Bhatt.

B. Approval of minutes from December 12, 2006 meeting – *Approved 7-0.*

C. Approval of minutes from December 21, 2006 Special Meeting – *Approved 7-0.*

D. Approval of minutes from January 04, 2007 Special Meeting – *Approved 7-0.*

E. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on January 04, 2007 – *Staff announced this item.*

F. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*

- Vice Chair Wyman announced that the Historic Museum and the Book-Go-Round are preparing for an 80th anniversary celebration.

- Chair Koepernik commented that Hakone Gardens is requesting a plaque.

G. Oral Communications – Historic Preservation Commission direction to Staff – *Instruction to staff regarding actions on current Oral Communications. – None.*

2. Old Business

A. Discuss National Registry & Saratoga Landmark Plaques – *Item discussed. Chair Koepernik offered to draft a letter to property owners requesting they confirm they will hang plaque up on their home. This item will be discussed at future meeting(s).*

- B. Discuss Mustard Walk 2007 – *Item discussed. Ms. Nancy Anderson spoke regarding activities related to the event. Mr. Chuck Schoppe commented that the Saratoga Historic Foundation will be able to hold and distribute the money City Council allocated for the Mustard Walk.*
- C. Discuss proposed path around orchard – *This item was continued to next meeting.*
- D. Discuss joint meeting with City Council on Wednesday, January 3rd, 2007 – *Item discussed.*

3. New Business

- A. **8:30 am Site Visit** – Discuss landscaping plan and make recommendation regarding trees for 20450 Saratoga-Los Gatos Road (Saratoga Historic Park) – *Site visit completed and item discussed. Mr. Hank Helbush met with the Commission at the site and introduced himself as part of the design team. Commission Wyman commented that she would like to know the condition of trees that were proposed for removal. Commissioner Kellond concurred. Commissioner McCarty commented that drought-tolerant plants are being proposed in an apparently saturated area of the site. Commissioner Koepernik added that an analysis of the trees was necessary and one redwood may be appropriate for removal. Commissioner Kellond made the motion to request an analysis of trees by the arborist and additional information from the designer before proceeding further. The motion passed by 7-0 vote.*
- B. Elect Chair and Vice Chair and review Commission procedures – *The Commission voted 7-0 to re-elect Commissioner Koepernik and Commissioner Wyman as Chair and Vice Chair, respectively.*
- C. Discuss Commission training – *Commissioners Kellond, Loudon, and Marra volunteered to attend California Preservation Foundation workshop on January 24, 2007.*

4. Pending Items

- A. Historic Resources Inventory
- B. McWilliams House Renovation
- C. National Register Applications
- D. Adopt a Tree Program for the Heritage Orchard
- E. Update Heritage Ordinance
- F. Review Oak Street as a Heritage Lane
- G. Review additional content for *Heritage Resources* webpage
- H. Historic Preservation Data Base
- I. Review list of properties with structures 50 years and over in age

5. Adjournment

Adjourn to 8:30 a.m. Tuesday, February 13, 2007, Warner Hutton House, 13777 Fruitvale Avenue.