



City of Saratoga

HERITAGE PRESERVATION COMMISSION

DRAFT MINUTES

Date: Tuesday, May 12, 2009 - 8:30 a.m.

Place: Regular Meeting – Magnolia Room

1. Routine Organization

A. Roll Call

PRESENT – Commissioners Conrado, Gomersall, Kellond, Tai, Vice Chair McCarty, and Chair Marra

ABSENT – Commissioner Koepernik

STAFF – Senior Planner Christopher Riordan

Guests – Leslie Dill and Franklin Maggi of Archives & Architecture

B. Approval of minutes from the April 14, 2009 meeting – *Approved with minor corrections.*

C. Posting of the Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on May 7, 2009 – *Senior Planner Christopher Riordan announced this posting.*

D. Oral and Written Communication – Any member of the public may address the Commission for up to three minutes about any matter not on the agenda. *Commissioners may not comment of the matter but may choose to place the topic on a future agenda - None*

E. Oral Communications – Instruction to staff regarding actions on current Oral Communications - *None*

2. Old Business

A. None

3. New Business

A. Kick-off meeting and discussion with Archives and Architecture concerning their proposed work program for the update to the City's Heritage Resource Inventory - *The representatives from Archives and Architecture, Franklin Maggi and Leslie Dill, discussed their proposed approach for conducting the update to the City's Heritage Resource Inventory. They stated that the Context Statement would be done first. The Context Statement is a specific history of the City of Saratoga and a chronological history of the City with a focus on the major themes. The State Office of Historic Preservation suggests nine themes that can be used for these Context Statements, such as the impact of street cars on urban development, suburbanization, etc. This Statement will show how the buildings fit into the major themes. Franklin Maggi and Leslie Dill also described how the public would be involved in the update process and stated that they were still*

working out the details of the public involvement and anticipated that it would be held with the Saratoga Historical Foundation.

4. Pending Items

- A. Update the Heritage Resources Inventory List – Status of Consultant –
Discussed under Item 3A.
- B. National Register Applications – *The Commission discussed which members were preparing the applications. The McWilliams House application would be prepared by Commissioners Gomersall and McCarty and the Museum Building would be prepared by Commissioners Marra and Koepernik.*

5. Adjournment

Adjourn to 8:30 a.m. Tuesday, June 9, 2009, Magnolia Room, 13777 Fruitvale Avenue.