



# City of Saratoga Library Commission

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## ***AGENDA***

**DATE:** October 28, 2009

**TIME:** 12:00 p.m. – 2:00 p.m.

**LOCATION:** Saratoga Library  
Community Room  
13650 Saratoga Avenue  
Saratoga, CA 95070

1. **Call to Order**
2. **Roll Call:** Iyengar, Khan, Lemmon, Lucas, McBane Mulford
3. **Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on October 19, 2009.
4. **Accept Agenda Items & Order:** No additional items may be added pursuant to Government Code Section 54954.2.
5. **Approval of Minutes**
  - A. Regular Meeting September 2, 2009 (Attachment)
6. **Oral & Written Communications:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*
7. **Old Business**
  - A. Building Maintenance Update (Attachment)
  - B. HVAC Project Update (Attachment)
  - C. Nomination of Vice Chair
8. **New Business**
  - A. Library Traffic Issues
9. **Reports** (*this section is informational only; no actions will be taken*)
  - A. Melinda Cervantes, County Librarian
  - B. Barbara Morrow Williams, Saratoga Community Librarian
  - C. Judy Johnstone, Friends of the Saratoga Libraries

D. Anya Iyengar, Chair

**10. Agenda Items for the Next Meeting**

A. December 23, 2009

**11. Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Crystal Morrow, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on October 19, 2009, at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga CA 95070 and was available for public review at that location. The agenda is also available on the City's website at <http://www.saratoga.ca.us/cityhall/comms/library/archive.asp>.