



**CITY OF SARATOGA
COUNCIL FINANCE COMMITTEE**

ACTION MINUTES

DATE: November 7, 2007
TIME: 4:00 p.m. – 5:30 p.m.
LOCATION: Conference Room
Saratoga City Hall
13777 Fruitvale Avenue
Saratoga, CA 95070

ATTENDEES: Waltons-Smith, Page,
OTHERS IN ATTENDANCE: Anderson, Furey, and Cherbone

1. Approval of Prior Finance Committee Meeting Minutes: n/a
2. Oral & Written Communications: n/a
3. Old Business: n/a
4. New Business:
 - Item 1 – Business License Compliance Audit Program
 - Action Item: Finance Standing Committee will recommend to the Council to authorize the City Manager to execute a Tax Compliance Audit program to enforce compliance from the current year forward, under a contract approved by the City Attorney.
 - Item 2 – Final Proposed CIP Review
 - Action Item: None
 - Item 3 – Fund Accounting /Budgeting Training
 - Action Item: None
5. Other (Finance Committee Direction)
 - Action Item - Council prefers to schedule monthly Finance Standing Committee Meetings on the Wednesday prior to the scheduled Council meetings – from 4pm to 5:30pm.