



City of Saratoga

HERITAGE PRESERVATION COMMISSION MINUTES

Date: Tuesday, December 8, 2009 - 8:30 a.m.

Place: Regular Meeting – Warner Hutton House

1. Routine Organization

- A. Roll Call **(All commissioners present with the exception of Commissioner Koepernick)**
- B. Approval of minutes from the October 13, 2009 meeting. **(Minutes approved, Kellond approve, McCarty/Gomersall second)**
- C. Approval of minutes from the November 10, 2009 meeting. **(Minutes approved, Conrado approved, Kellond second)**
- D. Posting of the Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on December 3, 2009. **(Agenda properly posted)**
- E. Oral and Written Communication – Any member of the public may address the Commission for up to three minutes about any matter not on the agenda. *Commissioners may not comment of the matter but may choose to place the topic on a future agenda.* **(No communication received)**
- F. Oral Communications – Instruction to staff regarding actions on current Oral Communications. **(None)**

2. Old Business

- A. None

3. New Business

- A. **8:30 a.m. Site Visit – 13601 Saratoga Avenue** – Review of a request by Sutro Consulting (representative for T-Mobile Wireless Facility) to add a wireless telecommunication facility inside an existing steeple on the rooftop of St. Andrews Parish. The church is not included on the Heritage Resources Inventory. However, HPC review is required because the project is located on a Heritage Lane. **(Move to approve by Conrado, second by Gomersall. Ayes 6, Noes 0, Absent 1)**
- B. **Heritage Resources Inventory List & Context Statement** – Adoption by Resolution listing the newly created Heritage Resource Inventory and Context Statement as the City's official inventory of heritage resources. **(Minor discussion on Hayfield House and Heritage Orchard. Address of "Hayfield House" should be changed from 14315 Douglass to 18888 Hayfield Ct. Commissioner Conrado recommended HPC come up with a summary of the Historic Context Statement. Consultant Maggi recommended the**

summary could be a tri-fold discussing what makes a structure, street, or property historic in Saratoga. Consultant Dill discussed how to apply the Historic Context Statement on future applications. Commissioner Gomersall discussed past handbook given to HPC members. Motion to approve Heritage Resource Inventory and Context Statement as revised made by Commissioner Conrado, seconded by Commissioner Tai and McCarty. Ayes 6, Noes 0, Absent 1)

- C. Certified Local Government – 2009 – 2010 Annual Report – Update (Secretary Fossati informed Commission that he may be contacting them during the holiday with any questions pertaining to the CLG Annual Report).

4. Pending Items

- A. None

5. Adjournment

Adjourn to 8:30 a.m. Tuesday, January 12, 2009, Warner Hutton House, 13777 Fruitvale Avenue.

Please advise the Chair if you will be absent from the next scheduled meeting

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1269 or

ctclerk@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Heritage Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

Certificate of Posting of Agenda:

I, Michael Fossati, Assistant Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission of the City of Saratoga was posted at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is

also available on the City's website at www.saratoga.ca.us.

Signed this 3rd day of December, 2009, at Saratoga, California

Michael Fossati
Assistant Planner
City of Saratoga
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