



City of Saratoga Library Commission

Special Meeting Minutes

DATE: December 2, 2009

TIME: 10:00 a.m. – 12:00 noon

LOCATION: Book Go Round
14410 Oak Street
Saratoga, CA 95070

1. Call to Order – 10:15 a.m.

2. Roll Call:

Present: Iyengar, Lemmon, Khan (arrived at 10:30 a.m.)

Staff, Liaisons, Barbara Morrow Williams, Judy Johnstone,
& Guests: Terrie Creamer, Council member Jill Hunter,
Barbara Powell

Absent: Lucas, McBane Mulford

3. Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on November 25, 2009.

4. Accept Agenda Items & Order: No additional items may be added pursuant to Government Code Section 54954.2.

5. Approval of Minutes (This item was taken out of order, awaiting a quorum)

A. Meeting October 28, 2009

- LEMMON: MOVED TO ACCEPT MINUTES FOR MEETING ON OCTOBER 28, 2009
- KHAN: SECOND
- APPROVED: 3-0

6. Oral & Written Communications: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

None

7. Old Business

A. Building Maintenance Update

Barbara Powell provided an update on the Library HVAC controls system project, which has been completed. Barbara Morrow Williams commented that the overall Library temperature is more consistent and there don't appear to be hot and cold spots.

8. New Business

Commissioners decided to postpone discussion of the New Business items and to reschedule them for the next Library Commission meeting, in anticipation of more Commissioners being present.

9. Reports (*this section is informational only; no actions will be taken*)

A. Barbara Morrow Williams, Saratoga Librarian provided a report for Derek Wolfgram, who was not able to attend the meeting.

- ✓ The community survey of area residents without library cards began on Monday, November 30 to identify elements of library service that could entice these individuals to use the Library.
- ✓ Adam Gay, Director of Consulting Services and Sandra Swanson, President and Co-owner of Orange Boy, Inc. (the firm conducting the survey) will be the speakers at the 6th Annual Friends and Commissioners Forum on Saturday, January 30, from 8:30 am to noon at Santa Clara County Library Administration Offices, 14600 Winchester Blvd. in Los Gatos
- ✓ The Library will be launching an improved version of the online library catalog on December 7. A sneak peek is available online now at <http://www.santaclaracountylib.org/catalog/about.html>. In addition to the information that has always been provided, the new interface provides the ability for users to read and add customer ratings, create lists, share recommendations with friends, browse the covers of books on library shelves to find out which items are nearby, and much more.
- ✓ The RFID project continues to move along ahead of schedule, with Los Altos piloting the new self-check equipment, while the majority of the collections at Morgan Hill and Milpitas are also tagged, and Gilroy tagging is underway.
- ✓ The Gilroy Library's last day of service in its current building was December 1. The Library anticipates moving into a new temporary facility in January while demolition of the old building and construction of the new library take place over the next two years.
- ✓ The next meeting of the Library JPA Board will be January 28 at 1:30 pm at the Library Administration Offices.

B. Barbara Morrow Williams also presented a report on upcoming activities at the Saratoga Library, including:

Exhibits

December, Group Study Room: Prospect High School, Mrs. Coke's Advanced Art Class, 2009-2010: Japanese Woodblock Ink Paintings on Rice Paper

Saratoga Lion's Club Peace Posters—Interpretations from children 10-13 years old

November/December 2009, Lobby: Linda Toenisketter, Acrylics; Tony Salguero, Oils

Special Events

Saratoga Library hosted the Muku-Shi Japan- Saratoga Sister City visit on November 7. Nearly 150 people, including delegates from the Japanese Sister City and its Mayor Kushida toured the library and gave the library books and art work. Many of the delegates visited the library several years ago when it was under construction.

Community Librarian Barbara Williams and Takako Gulino (the Saratoga Library staff member who provided brilliant on-the-spot translations) accepted the gifts for Saratoga Library. The art work hangs in the Library's Quiet Study Room above the Muku-Shi Collection. The books will be catalogued and incorporated into the adult and children's language collections or added to the Muku-Shi Collection.

Foothill Elementary School children created art work which Mayor Kushida carried back to Japan in exchange for art work created by Muku-Shi children which now hangs in Foothill Elementary School.

Programs

Book Discussion Group, Mondays at 7:30 pm; 12/7: Mountains beyond Mountains (Kidder)

December 10 at 2 pm, Arts Lecture series: **Holidays** Fine Arts Museums of San Francisco Docent, Kay Payne, will look at how works of art reflect the joy, beauty, and traditions of the season.

Special Concert in the Lobby

Chinese ErHu Orchestra, Sunday December 13: For a second year, the ErHu Orchestra made up of local musicians will play their annual Holiday Music concert in the Library Lobby from 2-3:30 pm.

Another Star Party at the Saratoga Library!

Far end of the Library Parking Lot and the Community Room, Monday December 21, 2009, 6-9 pm, weather permitting (check <http://www.sjaa.net/school/current.htm> or call the Library at 408 867-6126 after 1 pm for a weather status update)

The Saratoga Library is pleased to welcome the San Jose Astronomical Society for a star party. Come look through high and low power telescopes at the night sky.

English Conversation Group—for those interested in polishing their conversational skills sign up at the Adult Reference desk or just drop in Thursday nights 7:00 pm or Friday morning, 10:30 am. Kelly McKean and Matt Lorenzo are staff facilitators working with volunteer co-facilitators.

Teen Area

Teens' holiday programming includes

- Outreach activities with hospitalized teens
- Holiday Beads Ornament craft (adults are invited, too!) 12/19, 2 pm
- Movie matinees, 2 pm. 12/ 23, 29th & 30th
- Holiday Card Service project—on-going afterschool drop-in

Computer Skills Tutoring is now a drop-in program. Learn how to use the mouse and keyboard, search the Internet, type a letter, e-mail...and more!! When? Visit them on the 2nd & 4th Thursdays at 4pm in the Training Room.

Children's Area

"Christmas with Josefina" an American Girl Book Club based on the books by Valerie Tripp with activities including book discussions, crafts, treats, and activities about Christmas as celebrated in the American Southwest.

- Wednesday December 9 at 3:45 pm and
- Wednesday, December 16 at 3:45 pm.

Magic by Alex Wednesday December 16th at 7:30 pm, Alex Ramon, currently performing in Zing Zang Zoom, a Ringling Bros. and Barnum & Bailey Production, brings his magic act to Saratoga Library. Join us for a family fun-filled evening!

Tuesday, December 22 at 7:30 pm: The Fratello Marionettes presents the spectacular North Pole Review! Bring the whole family to enjoy this festive show (which will take the place of Family Story time that evening.)

Don't forget story hours!

Regularly scheduled story hours continue with schedules posted on our website and on flyers in the children's area for Tuesdays @ 7:30 pm (Family), Wednesday @10:30 am (Toddler) & Thursdays at 10:30 am (Preschool).

- C. Judy Johnstone with the Friends of the Saratoga Libraries provided a brief history of the Book Go Round, where the Commission meeting took place. In 1927, the Book Go Round was constructed on donated land. Initially, it was owned by the School District, as Saratoga was not yet incorporated as a city. The Book Go Round served as the City library until 1981, when the new library was built.

The Friends of the Saratoga libraries was formed in 1972. It currently has between 1,200-1,300 members. Over the past 15 years, the Friends have raised approximately \$1.35 million, which has been donated to the library for operational and improvement needs.

Terrie Creamer spoke about the Friends' membership and distributed a recently completed brochure for the Friends.

- D. Anya Iyengar, Chair spoke about upcoming opportunities for Commissioners to be involved with library-related events including:

- January 28th – Library JPA Board meeting, 14600 Winchester, Los Gatos, 1:30 p.m.
- January 29th – Day in the District
- January 30th – Friends & Commissioners Forum, 14600 Winchester, Los Gatos, 8:30 a.m. to Noon
- February 6th – California Library Association Meeting, 14600 Winchester, Los Gatos, 8:30 a.m. to 12:30 p.m.

Chair Iyengar also noted that she had recently discussed issues related to visibility of the Library and its programs with Council member Hunter. One idea that was discussed is to install a barometer outside the library to generate more awareness and more applications for library cards. A suggestion was made that high school students might be able to create the barometer. Barbara Morrow Williams suggested working with Lisa Pirlot, Teen Librarian, on this idea.

10. Other Issues

Commissioner Khan noted that he had heard Barbara Morrow Williams would be leaving the Saratoga Library to take a position in Monterey Park, California. Ms. Morrow Williams confirmed this was true and noted her last day would be around December 24th. Ms. Morrow Williams stated she had started with Saratoga on January 7, 2008, so it would be just about two years that she will have worked for the Saratoga Library.

11. Next Meeting

- Wednesday, February 24, 2009, 12:00 noon, Saratoga Library

12. Adjournment