



## City of Saratoga

# HERITAGE PRESERVATION COMMISSION

## DRAFT MINUTES

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**Date:** Tuesday, March 9, 2010 - 8:30 a.m.

**Place:** Regular Meeting – Warner Hutton House

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### 1. Routine Organization

#### A. Roll Call

**PRESENT – Commissioners Marra, Conrado, Kellond, McCarty, Vice Chair Tai & Chair Gomersall**

**ABSENT– Commissioner Koepernik**

**STAFF – Assistant Planner Fossati**

#### B. Approval of minutes from February 9, 2010 meeting - **Conrado recommended approval of minutes with changes (misspelled Chair on page 2), Marra seconded. Ayes 6, Noes 0, Absent 1.**

#### C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on March 4, 2010. – **Agenda was properly posted.**

#### D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.* - **None**

#### E. Oral Communications –*Instruction to staff regarding actions on current Oral Communications.* - **None**

### 2. Old Business

#### A. Staff Discussion of HPC Website and Heritage Resource Inventory – **Planner Fossati informed the HPC that changes requested by former Chair Marra were added to the HPC website.**

### 3. New Business

#### A. N/A – **Chair Gomersall requested Staff look into training opportunities for the commissioners regarding Historic Preservation.**

### 4. Pending Items

#### A. N/A

### 5. Adjournment

Adjourn to 8:30 a.m. Tuesday, April 13, 2010, Warner Hutton House, 13777 Fruitvale Avenue. – **Meeting adjourned.**

***Please advise the Chair if you will be absent from the next scheduled meeting***

In compliance with the Americans with Disabilities Act, if you are a disabled person and

you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868 – 1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

**Certificate of Posting of Agenda:**

I, Michael Fossati, Senior Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission of the City of Saratoga was posted at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 4th day of March 2010, at Saratoga, California

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Michael Fossati  
Assistant Planner  
City of Saratoga  
(408) 868 – 1212