



City of Saratoga
Parks and Recreation Commission

SPECIAL MEETING MINUTES

DATE: Wednesday, July 28, 2010

TIME: 6:00 p.m.

LOCATION: Saratoga City Hall
Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Site visits will be made to the following locations under agenda item 1:

- 1) *San Marcos Open Space*
Trailhead at 19244 Crisp Avenue
Saratoga, CA 95070
- 2) *Saratoga Heights Open Space*
Saratoga Heights Drive at Toll Gate Road
Saratoga, CA 95070

The Commission will return to City Hall for item 2. The estimated return time is between 7:30 p.m. – 8:00 p.m.

Call to Order - 6:10 p.m.

Roll Call

Present: Goldberg, Johnson, Soukup, Wilson

Absent: Bruno

Staff: Gardner, Morrow

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on July 22, 2010.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

- No oral or written communications

Old Business:

1. Nesting Box Locations

Issue: At the January 2010 meeting, the Parks and Recreation Commission (PRC) received a presentation from a member of the local chapter of the Audubon Society on bird

nesting boxes and agreed to work with the Audubon Society to place nesting boxes in Saratoga.

Action: Visit the San Marcos Open Space and Saratoga Heights Open Space to select nesting box locations.

- The Commission visited the San Marcos Open Space and Saratoga Heights Open Space with Michael Azevedo from the Santa Clara County Chapter of the Audubon Society.
- The Commission agreed to place ten nesting boxes in the Saratoga Heights Open Space and five boxes in the San Marcos Open Space. All boxes would be attached to existing trees. Shawn Gardiner, Parks Lead Worker, approved the proposed locations of the nesting boxes.
- The Commission also agreed to consider placing an owl box in Saratoga Heights Open Space.
- The Commission added the item to the September meeting agenda to develop a timeline for the project.

2. Wildwood Cinema Movie Night

Issue: During the June 2010 PRC meeting, the Commission agreed to move forward with plans to hold a movie night in Wildwood Park. At the July 7, 2010 City Council Meeting, the City Council allocated \$1300 to the event, extended park hours for Wildwood Cinema Movie Night on September 11, 2010 to 10:00 p.m., and authorized the Commission to seek funding and organizational support of outside organizations.

Action: Share progress on Wildwood Cinema Movie Night and take any necessary actions to continue moving forward in the coordination of the event.

- The Wildwood Cinema Movie Night subcommittee shared a status report on the event, including an update on outreach to outside organizations and plans for moving forward.
- Wilson indicated he would have a finalized list of event expenses by the end of the week to share with event partners.
- Soukup shared results of the July 7, 2010 City Council meeting discussion on Wildwood Cinema Movie Night and provided the Commission with a list of movies that featured actors, producers, screenwriters, and animators from Saratoga.
- Wilson said he would check with Recreation & Facilities Director to see which movies are listed in the American Society of Composers, Authors and Publishers catalog.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

- No reports

Agenda Items for Next Meeting

- September 14, 2010

Adjournment – 8:05 p.m.

Minutes submitted by:
Crystal Morrow, Administrative Analyst II
City of Saratoga – City Manager’s Office