



City of Saratoga
HERITAGE PRESERVATION COMMISSION
MINUTES

Date: Tuesday, August 10, 2010 - 8:30 a.m.

Place: Regular Meeting – Administrative Conf. Room

1. Routine Organization

A. Roll Call

ATTENDED: Heid, Gomersall, Tai, Conrado, and Marra

ABSENT: Cappello, Kellond

STAFF: Assistant Planner Fossati

B. Approval of minutes from July 13, 2010 meeting **Moved to approved minutes as changes by Marra, second by Conrado. Ayes 5, Noes 0, Absent 2.**

C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on August 5, 2010. **Agenda properly posted.**

D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.* **Chair Gomersall received a phone call from a real estate agent regarding the property located at 14065 Saratoga Avenue (Florence Cunningham House). The property was sold at a foreclosure auction and the agent asked Chair Gomersall if the residence can be expanded. Chair Gomersall responded that interior modifications will not be reviewed by the HPC, but any exterior alterations will. She also informed that agent that she could not comment on if the residence can be expanded, because the project would require HPC approval, not just her own.**

E. Oral Communications –*Instruction to staff regarding actions on current Oral Communications.* **Instructed staff to be on the lookout for possible remodel application regarding 14065 Saratoga Avenue.**

2. Old Business

A. Joint Meeting – HPC to meet with City Council and SHF – 9/1 @ 6:00pm. Discuss projects worked on by the HPC in 2010. **Preliminary agenda created for HPC for review. Staff & Commissioner Gomersall to work on complete agenda prior to 9/1**

3. New Business

A. 14000 Fruitvale Avenue – West Valley College – Cowan / Carlson House preservation and the City of Saratoga's involvement. **Commissioner Conrado discussed a brief history of the Carlson House and it's possible restoration plan. Conrado stated that along with the Saratoga Rotary, West Valley College (WVC) officials, and City Staff, it was determined that a exploratory study was required to investigate the**

required funding needed to restore the Carlson House. The approximate cost of the study would be \$47,000. In August 3, 2010, WVC officials (via the Chancellor's Recommendation) requested that all of the previously discussed agencies participate in funding the study to determine the funding requirements of the Carlson House. Chair Gomersall and Commissioner Marra instructed staff to investigate the historical integrity of the structure. Chair Conrado moved to approve that the HPC recommend the City to participate in a feasibility study to rehabilitate the Carlson House. Commissioner Tai seconded the motion. Ayes 5, Noes 0, Absent 2.

- B. Recap of the powers and duties of the HPC. **Staff drafted report documenting powers and duties of HPC. No action was required on this item.**
- C. Update on proposed work on Austin Way. **Staff informed the HPC of an e-mail exchange between resident who resides on Austin Way and Public Works Director John Cherbone. PW Director Cherbone informed the resident that repairs are being done on the street and a more significant improvement repair project is in the works. Austin Way is a heritage lane in the City of Saratoga.**
- D. Historical Heritage Grant Program – Santa Clara County Parks. **Commissioner Marra brought the Historical Heritage Grant Program to staff's attention. It was discussed that the HPC possibly apply for a grant (if available for 2011 – 2012) for the Heritage Orchard Sign.**

4. Pending Items

- A. None

5. Adjournment

Adjourn to 8:30 a.m. Tuesday, September 14, 2010, Warner Hutton House, 13777 Fruitvale Avenue. **Meeting adjourned.**