



# City of Saratoga Library Commission

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## ***Special Meeting AGENDA***

**DATE:** March 11, 2011

**TIME:** Noon

**LOCATION:** Community Room  
Saratoga Library  
13650 Saratoga Avenue  
Saratoga, CA 95070

1. **Call to Order**
2. **Roll Call:** Khan, Lemmon, McBane Mulford
3. **Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on March 7, 2011.
4. **Accept Agenda Items & Order:** No additional items may be added pursuant to Government Code Section 54954.2.
5. **Oral & Written Communications:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*
6. **Approval of Minutes**
  - A. October 27, 2010 (Attachment)
7. **Old Business**
  - A. Building Update (Thomas Scott)
8. **New Business**
  - A. Recognizing Commission Service
  - B. Discussion of Commission meeting day of week and time
  - C. Commission Opportunities for Community Engagement
  - D. Discussion of Commission Work Plan

**9. Reports** (*this section is informational only; no actions will be taken*)

- A. Derek Wolfgram, Deputy County Librarian
- B. Gayathri Kanth, Acting Community Librarian/alternate
- C. Hedy Yuen, Friends of the Saratoga Libraries
- D. Sam McBane Mulford, Library Commission Chair

**10. Next Meeting**

- A. April 27, 2011
- B. Proposed Agenda Items
  - June 15, 2011 Joint Meeting – City Council, Friends, Library Commission – 6:00 p.m.

**11. Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Barbara Powell, Assistant City Manager, City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on March 7, 2011 at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga CA 95070 and was available for public review at that location. The agenda is also available on the City's website at <http://www.saratoga.ca.us/boards-commissions/library/index.html>.