



City of Saratoga

HERITAGE PRESERVATION COMMISSION MINUTES

Date: Tuesday, February 8, 2011 - 8:30 a.m. in Warner Hutton House

Place: Regular Meeting – Warner Hutton House

1. Routine Organization

A. Roll Call

ATTENDED: Marra, Tai, Cappello, Shah, Gomersall, Heid

ABSENT: Conrado (excused)

STAFF: Assistant Planner Fossati, City Arborist Bear

B. Approval of minutes from January 11, 2011 meeting **Cappello moved to approve as amended, Shah second. Ayes 6, Noes 0.**

C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on February 3, 2011. **Agenda properly posted**

D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.* **Received e-mail from Vice-Mayor Page regarding possible authentic log cabin in Saratoga Springs (outside City jurisdiction).**

E. Oral Communications –*Instruction to staff regarding actions on current Oral Communications.* **HPC directed Staff to forward information to Saratoga Historical Foundation for possible review. Information regarding log cabin was forwarded to SHF that afternoon.**

2. New Business

A. Heritage Trees

Arborist Bear informed HPC that a Heritage Tree list was being created. Per City Council direction, Arborist Bear informed HPC of their requested involvement in creating Heritage Tree list. HPC discussed involvement and recommended it be put on future agenda to clarify HPC duties and criteria to establish list.

B. Powers and Duties – HPC – Postwar buildings on list.

Staff discussed powers and duties with HPC regarding heritage resources. Staff continues to keep HPC involved in reviewing projects that are on the Heritage Inventory as well as projects that are potentially historic.

C. Business Cards

The ordering of business cards was taken up to vote, per Commissioner's Shah's request. Commission denied ordering new business cards (Ayes 1 – Shah, Noes 5)

D. New Chair

Chair Gomersall informed HPC that her term is running out as Chair of HPC. Vice-Chair Tai informed the HPC that she will not be applying for a second term as commissioner. Chair Gomersall recommended that Commissioner Conrado take on role as Chair. HPC directed Staff to inform Commissioner Conrado of possible new position.

3. **Old Business**

A. Litter at Starbucks – Update – Jana

Staff informed HPC that Code Compliance Specialist Rinaldi drove by numerous times to see if litter was in and around Starbucks and Corithian Corners. HPC discussed. Item closed.

B. Historical Grant Application Information

No new information.

C. Heritage Sign Update

Staff informed HPC that any monies request for Heritage Sign (with the exception of a Heritage Grant) will have to be asked for independent from the City. Any changes to the sign will require re-review by City Council.

4. **Adjournment**

Adjourn to 8:30 a.m. Tuesday, March 8, 2011, Warner Hutton House, 13777 Fruitvale Avenue. **Meeting adjourned.**

Please advise the Chair if you will be absent from the next scheduled meeting