

## **NOTICE INVITING INFORMAL BIDS**

### **Corporation Yard Carport Structure**

INFORMAL BIDS will be received by the CITY OF SARATOGA (CITY) until **Wednesday July 13, 2011 at 10:00 am** for the **Corporation Yard Carport Structure**. Project site address is 19700 Allendale Avenue, Saratoga, CA 95070.

Informal Bids shall be submitted addressed and noted as follows:

#### **Public Works Director**

City of Saratoga  
13777 Fruitvale Ave.  
Saratoga, CA 95070

**Summary of Work to be Performed:** Contractor shall furnish all necessary management, supervision, labor, materials, tools, supplies, equipment, services, engineering, testing and/or any other act or thing required to diligently and fully perform and complete the work. The work includes mobilization, demolition, drilling, installation of reinforced concrete piers, construction of metal carport approximately 102 feet x 68 feet, with 10 support columns, framing and roofing; sizing and installation of rain gutter and downspouts. The scope of work also includes designing of some carport elements, preparation and submittal of Shop Drawings as specified in the plans, revisions of Shop Drawings as necessary, special inspections, testing, storm water pollution prevention actions, protecting of existing underground utilities and other work not specifically mentioned herein, but which may be required as directed by CITY or its designated representative.

The carport will be used for solar panels in the future. Supplying and installation of solar panels is not included in this project.

Storm water downspouts can be discharged at the parking lot level. Enclosed underground storm drain system is not part of this project.

**Work to be Performed:** The Work is described in details in the following documents:

- Notice Inviting Informal Bids dated June 30, 2011
- City of Saratoga Construction Agreement
- Plans prepared by Structural Engineers Incorporated dated May 31, 2011, two sheets
- Soils Report prepared by Cotton Shires and Associates, Inc., dated December 2008, Addendum dated May 19, 2011
- Miscellaneous documents - aerial site photo, vicinity map

**The pre-bid site walk is scheduled at 9:00 a.m. on Thursday, July 7, 2011 at the Saratoga Corporation Yard located at 19700 Allendale Avenue, Saratoga.** All prospective bidders and subcontractors are encouraged to attend the site walk and inspect the site of the proposed work and the actual conditions of and at the site. The pre-bid site walk is not mandatory.

Following the closure of the informal bid submittal period, a decision to award a contract for performing the following work will be made.

CITY hereby notifies all Bidders that it will affirmatively ensure that in regard to any contract entered into pursuant to this Invitation for Informal Bid, Disadvantaged Business Enterprises (DBE's) will be afforded full opportunity to submit Bids in response to this invitation and will not be discriminated against on the basis of race, color, sex, national origin, in consideration for an award.

**Project is to be completed within sixty (60) calendar days from the date specified in the Notice to Proceed.**

Bidders may obtain more information regarding the project at City of Saratoga Public Works Department, 13777 Fruitvale Avenue, Saratoga, CA 95070, 408-868-1239.

Pursuant to California Labor Code Section 1771, the successful bidder and all subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are available for view at the City of Saratoga Department of Public Works.

Pursuant to California Public Contract Code Section 3300, City has determined that the Contractor shall possess a valid Class B (General Building Contractor) at the time that the bid is submitted. The contractor shall also possess a valid City of Saratoga Contractor's Business License at the time the contract is awarded. Failure to possess the specified license shall render the bid non-responsive.

The successful bidder shall insure that employees and applicants for employment are not discriminated against on the basis of age, color, race, national origin, ancestry, religion, sex, sexual preference, or marital status, and shall comply with the Americans with Disabilities Act.

CITY reserves the right to reject any and all bids, or to waive any irregularities or informalities in any bid or in the bidding procedure, or to postpone the bid opening or award for good cause.

**Bid Award:** The award of the contract, if it is to be awarded, will be to the lowest responsive responsible bidder whose proposal complies with all the requirements of the bid documents. The award will be based on the Total Base Bid.

Bid bond is not required. To bid on this project, submit page 15 of the Construction Agreement.

**Attachments:**

1. City of Saratoga Construction Agreement
2. Plans and specifications prepared by Structural Engineers Incorporated, date May 31, 2011.
3. Soils Report prepared by Cotton Shires and Associates, Inc., dated December 2008, Addendum dated May 19, 2011
4. Miscellaneous documents - aerial site photo, vicinity map

**All attachments are available on the City of Saratoga web site:**

[www.saratoga.ca.us](http://www.saratoga.ca.us) under “What’s New” – “Bids and RFPs”. Printed copy can be picked up in the City Hall, 13777 Fruitvale Avenue, Saratoga, CA 95070. Printed copy can be mailed to the bidders upon request.

Any questions concerning this bid should be addressed to Senior Engineer Iveta Harvancik, Public Work Department, City of Saratoga, (408) 868-1274 or email [iharvancik@saratoga.ca.us](mailto:iharvancik@saratoga.ca.us) .

June 30, 2011