



City of Saratoga

HERITAGE PRESERVATION COMMISSION

MINUTES

Date: Tuesday, July 12, 2011 - 8:30 a.m. in Warner Hutton House

Place: Regular Meeting – Warner Hutton House (please meet outside in the parking lot due to site visits)

1. Routine Organization

A. Roll Call

ATTENDED: Conrado, Cappello, Marchetti, Shah, Gomersall, Marra, Heid

GUESTS: Bob Lauden

STAFF: Planner Fossati

B. Approval of minutes from April 12, 2011 meeting **Shah informed Staff of corrections. Shah moved to approve, Marra second. Ayes 7, noes 0.**

C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on July 7, 2011. **Agenda properly posted.**

D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.* **None received.**

E. Oral Communications –*Instruction to staff regarding actions on current Oral Communications.* **None received.**

2. New Business

A. 14285 Saratoga Avenue - Review proposed rear addition of existing residence. **Commission discussed. Gomersall moved to approve as designed, Heid second. HPC approved the project with 7 ayes, 0 noes.**

B. 20399 Park Place – Review of proposed maintenance of existing landscaping/patio area. **Commission discussed. Shah moved to approve as designed, Cappello second. HPC approved the project with 6 ayes, 0 noes, 1 abstain (Commissioner Gomersall recused herself do to her involvement with the Saratoga Foothill Club).**

C. Hakone Gardens – Application for National Register. **Staff requested assistance from HPC to complete application for National Register. Ad-Hoc committee of Shah, Marchetti, Cappello, and Heid to assist in completing application (with assistance from Staff). Chair Conrado directed item be added to following meeting agenda for discussion on plan to move forward.**

D. HPC/ City Council Retreat (December 7, 2011). **Staff reminded HPC of retreat with CC in December. HPC directed Staff to determine if it's a joint meeting with SHF. Staff to work with Vice-Chair Cappello on possible PowerPoint presentation and creation of agenda. Chair Conrado directed item be added to following meeting agenda.**

E. HPC Picture for KSAR. **Picture taken. JPEG to be created and sent to KSAR for bulletin board.**

- F. CLG Comments. **Staff informed HPC that continuing education is required to keep CLG status. Commissioner Cappello to look into Planetizen course (PLAN 110 – Introduction to Historic Preservation Planning) to see if it's appropriate for HPC. Chair Conrado directed item be added to following meeting agenda.**
- G. HPC Visioning Opportunity. **A tentative list of potential projects has been created by the HPC. The list includes the following:**
- **Educational programs in Historic Preservation for children and youths.**
 - **Increase the number of homes on the Heritage Resource Inventory and applications for the National Register of Historic Places.**
 - **Create public tours that recognize the history of Saratoga.**
 - **Advocate for more recognition of the HPC.**
 - **Preserve post WWII buildings such as Saratoga High School, St. Andrews Church, and Saratoga Prospect Center by asking property owners to apply to be on the Heritage Resource Inventory.**
 - **Create and maintain Heritage Tree list.**

3. Old Business

A. None

4. Adjournment

Adjourn to 8:30 a.m. Tuesday, August 9, 2011, Warner Hutton House, 13777 Fruitvale Avenue. **Meeting adjourned.**