



## City of Saratoga

# HERITAGE PRESERVATION COMMISSION

## MINUTES

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**Date:** Tuesday, September 13, 2011 - 8:30 a.m. for Site Visits (Reconvene at Warner Hutton House by approximately 9:30am)

**Place:** Regular Meeting – Warner Hutton House (please meet outside in the parking lot due to site visits)

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### 1. Routine Organization

#### A. Roll Call

**ATTENDED:** Gomersall, Marra, Shah, Conrado, Marchetti, Heid

**ABSENT:** Cappello (excused)

**GUESTS:** Susan Klear, Marvin Bamberg

**STAFF:** Fossati

B. Approval of minutes from August 9, 2011 meeting **Heid moved to approve draft minutes, Gomersall second. Ayes 6, Noes 0.**

C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on September 8, 2011 **Agenda properly posted.**

D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*

E. Oral Communications –*Instruction to staff regarding actions on current Oral Communications.* **Marra informed Staff that a new fence and tree work were being completed at 13741 Saratoga Avenue. Chair Conrado directed Staff to update HPC on project at the following HPC meeting.**

### 2. New Business

A. **14422 Big Basin Way** - Review demolition of pre-1915 residential structure for new office building. 14422 Big Basin Way is currently not listed on the Heritage Resource Inventory. **Staff summarized project to HPC. Commission discussed. Heid moved to determine the existing structure is not historically significant. Marra second. Ayes 6, Noes 0. Shah asked that applicant to salvage windows, doors, and floors as technically feasible. Permit from HPC not required.**

B. **14501 Big Basin Way** – Review proposal of new commercial sign for new personal service business in the Village. 14501 Big Basin Way (Cloud Smith Building) is currently listed on the Heritage Resource Inventory. **Staff summarized project to HPC. Commission discussed. Marra moved to determine the proposed project is in accordance with the Secretary of Interior Standards and that it will not have an impact on the historic character of the structure. Marchetti second. Ayes 4, Noes 2 (Shah, Gomersall). HPC Permit approved, pending further Planning/Building permits (if required).**

C. **15400 Montalvo Road** – Review of maintenance project for “Historic Love

Temple” and “Belvedere” area at Villa Montalvo. 15400 Montalvo Road (Villa Montalvo) is currently listed on the Heritage Resource Inventory. **Staff summarized project to HPC. Commission discussed. Heid moved to determine the proposed project is in accordance with the Secretary of Interior Standards and that it will not have a significant impact to the historic character of the site. Heid moved to approve. Marra second. Ayes 5, Noes 1 (Shah). HPC Permit approved, pending further Planning/Building permits (if required).**

**3. Old Business**

A. HPC Training – Preservation and Sustainability Video **Commission discussed. HPC tentatively scheduled viewing of “Preservation and Sustainability” for September 22, 2011 at 4:00pm. Location to be announced at later date.**

**4. Adjournment**

Adjourn to 8:30 a.m. Tuesday, October 11, 2011, Warner Hutton House, 13777 Fruitvale Avenue. **Meeting adjourned. Marra excused from 10/11/11 meeting.**