



# City of Saratoga Parks and Recreation Commission

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## **AGENDA**

**DATE:** Tuesday, November 8, 2011

**TIME:** 6:30 p.m. – 8:30 p.m.

**LOCATION:** Saratoga Community Center  
Arts and Crafts Room  
19655 Allendale Avenue  
Saratoga, CA 95070

### **Call to Order**

### **Roll Call**

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, this meeting was properly posted November 4, 2011.

**Accept Agenda Items:** No additional items may be added pursuant to Government Code Section 54954.2.

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

### **Approval of Draft Parks and Recreation Commission (PRC) Minutes:**

- September 13, 2011

### **Old Business:**

#### **1. Let's Move City**

**Issue:** In February 2011, the City Council approved a resolution to become a Let's Move City. In July, the Let's Move City Ad Hoc prepared a draft Let's Move City plan that was approved by the Council at the August 17, 2011 City Council meeting. The draft plan includes the PRC's Move It Saratoga program or some similar activity that encourages physical activity. The Commission discussed Move It Saratoga at the September 2011 meeting and scheduled further discussion for November. Additionally, Commissioner Bruno has provided a proposal for the Commission to consider.

**Action:** Develop plans for the next Move It Saratoga program or a similar program that promotes physical activity.

#### **2. Nesting Box Project**

**Issue:** In early 2011, the PRC and Audubon Society worked together to place nesting boxes in the City's parks and open spaces for Saratoga cavity nesting birds and train volunteers to monitor the boxes.

**Action:** Share an update on the project and begin any necessary project coordination for the next nesting season.

### **3. Daffodil Planting Project**

Issue: At the May 2011 meeting, the PRC discussed a daffodil bulb planting project that took place in Kevin Moran Park and decided to discuss the possibility of coordinating a daffodil bulb planting at a future meeting. The project was further discussed at the September meeting.

Action: Discuss organizing a daffodil bulb planting project.

### **New Business**

#### **4. Saratoga Monte Sereno Community Foundation and City of Monte Sereno Recognition**

Issue: At the September 2011 PRC meeting, the Commission agreed to schedule discussion on how to recognize the Saratoga Monte Sereno Community Foundation and the City of Monte Sereno.

Action: Discuss options for recognizing Saratoga Monte Sereno Community Foundation and the City of Monte Sereno.

#### **5. Park Assignments**

Issue: In September 2009, each PRC created a park adoption plan. Each PRC member was assigned to monitor certain City parks, record any issues, and report the issues back at PRC meetings. At the September 2011 meeting, the PRC agreed to update the park assignments.

Action: Review and update PRC park assignments.

#### **6. New Commissioner Education**

Issue: At the September 2011 meeting, the Commission agendaized discussion on how best to educate new Commissioners.

Action: Discuss and develop a method for orienting new PRC members.

**Commissioner & Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

### **Agenda Items for Next Meeting**

- January 10, 2012

### **Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Crystal Morrow, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on November 4, 2011 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).