



City of Saratoga Parks and Recreation Commission Site Visit & Regular Meeting

AGENDA

DATE: Tuesday, July 10, 2012

TIME: 5:00 p.m. – 8:30 p.m.

LOCATION: Saratoga City Hall
Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Site Visit- 5:00 p.m.

Congress Springs Quarry Tour- South of Highway 9 (Congress Springs Road)

1. Congress Springs Quarry- Review property and discuss parameters of recommendations for Master Plan

Call to Order

Roll Call

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted July 3, 2012.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft Parks and Recreation Commission (PRC) Minutes:

- May 8, 2012

Old Business:

1. Let's Walk Saratoga

Issue: In February 2011, the City Council approved a resolution to become a Let's Move City. In July, the Let's Move City Ad Hoc prepared a draft Let's Move City plan that was approved by the Council at the August 17, 2011 City Council meeting. The draft plan includes direction to the PRC to organize a program or activity that encourages physical activity. The Commission discussed this Council directive at the September 2011 and November 2011 meetings. During the November meeting, the PRC voted to move forward with Let's Walk Saratoga and formed a subcommittee to work on the project.

Action: Hear report from Let's Walk Saratoga subcommittee on June 16th Let's Walk Saratoga which took place at Congress Springs Park and discuss next event tentatively scheduled for Saturday, August 25th at Montalvo.

2. PRC Work Plan

Issue: At the January 2012 meeting, the Commission discussed the PRC's 2012 work plan and suggested to include the following projects into the work plan: Let's Walk Saratoga, the Daffodil Planting, the planning for the Village Creek Trail and Quarry property, and placing distance markers on trails and park pathways.

Action: Director of Public Works, John Cherbone will be present to discuss Master Plan expectations and give update on mile markers at trails.

3. City Council Joint Meeting Agenda

Issue: The PRC and PEBTAC are scheduled to hold a joint meeting with the Saratoga City Council on September 05, 2012 at 6:00 p.m. in the Administrative Conference Room at City Hall. The purpose of the annual meeting is to provide the Council with an update on the status of the Commission and request approval of priorities and goals for the upcoming year.

Action: Develop an agenda for the City Council Joint Meeting.

4. Wildwood Cinema Movie Night

Issue: On September 10, 2011, the City, PRC, and Saratoga Monte Sereno Community Foundation hosted Wildwood Cinema Movie Night. During the event, the movie *Up* was shown for free. The PRC would like to host more a movie night event in the summer of 2012.

Action: Finalize Movie Night planning activities. City staff has reserved the equipment for the Saturday, September 8, 2012 Movie Night event. The City Council has approved the extension of hours at Wildwood Park and gave the Commission permission to request for funds from the Saratoga-Monte Sereno Community Foundation. City staff also submitted a request of \$900 from the Community Grant funds. Commission should discuss the outreach to Village neighborhood and next steps.

New Business

5. Saratoga Parks Ordinance Update

Issue: Since April 2012, staff has been working to improve oversight of large events in City parks. In particular, staff has been identifying ways to prevent conflicting uses in parks, ensure adequate support and facilities for large events, and make coordination of large park events more customer friendly. As a result, staff has been reviewing park requirements for large events in City parks. Staff is requesting that the Parks and Recreation Commission make a recommendation on the ordinance to the City Council at the July 10, 2012 Parks and Recreation Commission meeting. The parks ordinance is scheduled to go before the City Council on August 15, 2012.

Action: Review proposed changes and make a recommendation to the City Council on the changes.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

Agenda Items for Next Meeting

- September 11, 2012

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1275 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on March 9, 2012 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.