



City of Saratoga Library Commission

MINUTES

DATE: April 25, 2012

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Present: Sharon Andres, Helen Lemmon, Jill Whitcomb, Sam McBane Mulford, Linda Baxter
Absent: None
Staff & Liaisons: Gayathri Kanth, Nancy Howe as Acting County Librarian, Mainini Cabute

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on April 20, 2012.

Accept Agenda Items & Order: No additional items may be added to this agenda pursuant to Government Code Section 59454.2.

Oral & Written Communications: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Minutes: Draft minutes for the April 25, 2012 meeting.
McBane Mulford/ Baxter moved to approve the minutes. Motion passed 5-0.

Old Business

1. Library General Obligation Bond & Facility Update
McBane Mulford requested for a timeline on the solar panel project and requested to have this item in the June agenda to allow Nancy more time to discuss the complexities of the solar agreement.
McBane Mulford stated that the Library should conduct some form of outreach to elected officials to inform them about the library's value to the community, and suggested that Kanth coordinate a VIP tour and informational packets about the library.

2. Library Commission Work Plan

McBane Mulford gave update on Asset-Mapping meeting with Mayor Page and Council Member Lo. Commissioners brainstormed on other types of activities that the Commission should consider during this year. Kanth stated a few options, including a VIP night for City staff and commissioners, the Mustard Festival, and perhaps a ten year anniversary celebration for the new library. Baxter suggested having an event that included local artists. Kanth also mentioned that the library can conduct a survey that asks library patrons to list their top 10 favorite things about Saratoga with hopes to see the library making it on that list. The commissioners expressed interest in Kanth's ideas and stated that they would be glad to support them as part of the work plan.

McBane Mulford requested that City staff proactively inform the commissioners on items that are important and relevant as they surface at the City.

3. Upcoming Events

New Business

4. CALTAC Membership/ Name Tags

Commissioners received the CALTAC membership forms and completed them and returned them to Cabute. Commissioners also stated that they would be willing to pitch in for name tags to get a good quality name tag, if the remaining budgeted amount does not cover the full costs.

Reports

5. Nancy Howe, Acting Santa Clara County Librarian

Howe stated that JPA will be meeting and the budget will be the main item. Howe stated was pleased with the budget report and believes that certain things may be restored.

6. Gayathri Kanth, Community Librarian

Kanth stated that Saratoga News reporter, Brian Babcock has asked her to write a monthly column. Andres suggested Kanth write about a 24/7 access to research material. Kanth also stated that she would like to explore the idea of a Seed Library since the Master Gardener series has been a huge success.

7. Teri Creamer, Friends of the Saratoga Libraries

8. Sharon Andres, Library Commission Chair

Agenda Items for the Next Meeting

Discuss Solar Project and the benefits of energy savings.

Adjournment

Minutes submitted by:

Mainini Cabute, Administrative Analyst
City of Saratoga- City Manager's Office