



City of Saratoga

## HERITAGE PRESERVATION COMMISSION

### AGENDA

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**Date:** Tuesday, April 10, 2012 / 8:30 A.M.

**Place:** Administrative Conference Room – 13777 Fruitvale Avenue

**Type:** Regular Meeting – Please meet in the parking lot in front of City Hall at 8:30 A.M. Staff will provide transportation to the site visits under New Business and reconvene in the Administration Conference Room by approximately 9:15 A.M.

**Place:** Regular Meeting – Administrative Conference Room

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#### 1. Routine Organization

- A. Roll Call
- B. Review of minutes from March 13, 2012 meeting.
- C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on April 6, 2012.
- D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.
- E. Oral Communications –Instruction to staff regarding actions on current Oral Communications.

#### 2. New Business

- A. **Site Visit at 19161 Cox Avenue** – Review of an application by Jun Xie (property owner) for a residential addition to an existing home on the City's Historic Resource Inventory
- B. **Site Visit at 13764 Saratoga Vista** – HPC review of an existing tank house located in the rear yard of a single family home for possible addition to the City's Historic Resource Inventory.
- C. **HPC Review of 2010-2011 Certified Local Government (CLG) Report**

#### 3. Old Business

- A. **Heritage Trees Discussion** – Continue discussion of HPC selection of possible Heritage Trees.
- B. **Properties on Inventory** – Continue the discussion process of adding new properties to the existing Heritage Inventory.

#### 4. Adjournment

Adjourn to 8:30 a.m. Tuesday, May 8, 2012, Administrative Conference Room, 13777 Fruitvale Avenue.

***Please advise the Chair if you will be absent from the next scheduled meeting***

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868 – 1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

**Certificate of Posting of Agenda:**

I, Christopher Riordan, Senior Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission of the City of Saratoga was posted at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).

Signed this 6<sup>th</sup> day of April 2012, at Saratoga, California

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Christopher A. Riordan, AICP  
Senior Planner  
City of Saratoga  
(408) 868 – 1235