



City of Saratoga

HERITAGE PRESERVATION COMMISSION MINUTES

Date: Tuesday, April 10, 2012 / 8:30 A.M.

Place: Administrative Conference Room – 13777 Fruitvale Avenue

Type: Regular Meeting – Please meet in the parking lot in front of City Hall at 8:30 A.M. Staff will provide transportation to the site visits under New Business and reconvene in the Administration Conference Room by approximately 9:15 A.M.

Place: Regular Meeting – Administrative Conference Room

1. Routine Organization

A. Roll Call

Present: Commissioners Cappello, Marra, Marchetti, Nugent, Shah

Absent: Commissioners Conrado, Heid

Staff: Senior Planner Christopher Riordan

B. Review of minutes from March 13, 2012 meeting – *Approved as amended 5-0*

C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was posted on April 6, 2012 – *Agenda properly posted*

D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda – *None*

E. Oral Communications – Instruction to staff regarding actions on current Oral Communications – *Schedule discussion of Hakone Gardens National Register Application for the next HPC meeting.*

2. New Business

A. **Site Visit at 19161 Cox Avenue** – Review of an application by Jun Xie (property owner) for a residential addition to an existing home on the City's Historic Resource Inventory – *Site visit completed. The Commission discussed the applicants proposed modifications. Approved 5-0.*

B. **Site Visit at 13764 Saratoga Vista** – HPC review of an existing tank house located in the rear yard of a single family home for possible addition to the City's Historic Resource Inventory – *Site visit completed. The Commission discussed the merits of the tank house and determined that the tank house should be added to the Historic Resource Inventory. Approved 5-0*

C. **HPC Review of 2010-2011 Certified Local Government (CLG) Report** – *The Commission discussed the CLG report and recommended some minor modifications. Approved 5-0*

3. Old Business

A. **Heritage Trees Discussion** – Continue discussion of HPC selection of possible Heritage Trees – *Not discussed.*

B. **Properties on Inventory** – Continue the discussion process of adding new properties to the existing Heritage Inventory – *Not discussed.*

4. Adjournment

Adjourn to 8:30 a.m. Tuesday, May 8, 2012, Administrative Conference Room, 13777 Fruitvale Avenue – *Meeting adjourned.*