

MINUTES

SARATOGA REGULAR CITY COUNCIL MEETING OCTOBER 5, 2011

The City Council met in Closed Session at 5:00 p.m. in the Administrative Conference Room.

ANNOUNCEMENT OF CLOSED SESSION

Conference with Labor Negotiators – (Government Code Section 54957.6)

- A. Employee Organizations: Saratoga Management Association, Saratoga Employees Association, and/or the Northern California Carpenters Regional Council, Carpenters Forty Six Counties Conference Board.
Agency Designated Representatives: Deanna Mouser, Monica LaBossiere, Dave Anderson

- B. Unrepresented Employee: City Manager
Agency Designated Representatives: Richard Taylor, Deanna Mouser

Conference with Legal Counsel – (Government Code Section 54956.9(b))

Anticipated Litigation – Significant Exposure to Litigation (1 case)

The City Council held a Joint Meeting in the Administrative Conference Room with members of the Saratoga Traffic Commission.

Mayor Miller called the Regular City Council meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.

ROLL CALL

PRESENT: Council Members Manny Cappello, Emily Lo, Jill Hunter, Vice Mayor Chuck Page, and Mayor Howard Miller

ABSENT: None

ALSO Dave Anderson, City Manager

PRESENT: Richard Taylor, City Attorney
Ann Sullivan, City Clerk
John Cherbone, Public Works Director
Michael Taylor, Recreation and Facilities Director
Chris Riordan, Interim Community Development Director
Crystal Morrow, Administrative Analyst II

REPORT OF CITY CLERK ON POSTING OF AGENDA

City Clerk Ann Sullivan reported that pursuant to Government Code 54954.2, the agenda for the meeting of October 5, 2011 was properly posted on September 29, 2011.

MAYOR'S REPORT ON CLOSED SESSION

Mayor Miller noted there was nothing to report from Closed Session and added Council would adjourn to the Administrative Conference Room after the Regular Meeting to continue discussion of Closed Session items.

COMMUNICATIONS FROM COMMISSIONS & PUBLIC

Corrinne Vita, Chair of the Traffic Safety Commission, provided a brief report on the Joint Meeting held with the Council prior to the Regular Meeting. She noted several traffic concerns the Commission has addressed over the past year including: crosswalk safety issues; discussion to narrow down the crosswalk at Fruitvale & Allendale Avenues and restriping this area for pedestrian safety; and the scheduled removal of the crosswalk at Prospect Avenue & Titus Avenue.

COUNCIL DIRECTION TO STAFF

None

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Faye Rachford addressed the Council regarding "Energy Upgrade California", a statewide program aimed at helping people make informed decisions about reducing their energy consumption and how to be more energy-efficient. She noted there will be a free Homeowners Energy Savings and Rebates Workshop from 7:00 p.m. to 8:30 p.m. on Thursday, October 20th at the Joan Pisani Community Center. She added this is a federal/state local utility program designed to help home owners understand the many steps they can take to reduce their energy consumption.

Ernie Kraule addressed the Council as a representative of the Saratoga Historical Museum Board. He asked the Council to consider waiving the building fees associated with converting a storage building located at the Saratoga Historical Park Museum site into an 1890 school house. He added the building is owned by the City.

COUNCIL DIRECTION TO STAFF

Council Member Hunter asked to agendize the request to waive the fees associated with the conversion of the storage building at the Saratoga Historical Museum site. The request was seconded by Vice Mayor Page.

ANNOUNCEMENTS

Vice Mayor Page noted that the Valley Transportation Authority has scheduled a public meeting on October 19, 2011, to discuss the SR 85 Express Lanes Project. The meeting will be held in the Senior Center from 4:00 p.m. to 7:00 p.m. In addition, he noted that Redwood Middle School would be hosting the Saratoga Dandia Dance on Friday, October 7, 2011.

Council Member Hunter announced the Witchy Walk-A-Bout event on October 28, 2011, from 1:00 p.m. to 4:00 p.m. in the Village.

Mayor Miller announced that there are many activities, including free workshops, available in the Saratoga Recreation Activity Guide.

In addition, he noted that he, along with Council Member Lo, attended the Santa Clara County Board of Supervisors meeting on October 27th and the Board did vote to fund their portion of the Quarry property that the City recently purchased. He added the acquisition of this property will enable the City to begin the process for creating *The Saratoga to the Sea Trail*; a trail starting at Hakone Gardens and ending at Waddell Beach. He noted the Santa Clara County Board of Supervisors and the Mid Peninsula Open Space District assisted the City of Saratoga in the acquisition of this property – a total of 64 acres.

CEREMONIAL ITEMS

1. APPOINTMENT OF TWO PARKS AND RECREATION COMMISSIONERS AND OATHS OF OFFICE

STAFF RECOMMENDATION:

Adopt the attached resolution appointing two (2) members to the Parks and Recreation Commission and direct the City Clerk to administer the Oaths of Office.

RESOLUTION NO: 11 – 064

PAGE/HUNTER MOVED TO **ADOPT THE RESOLUTION APPOINTING TWO (2) MEMBERS TO THE PARKS AND RECREATION COMMISSION AND DIRECTED THE CITY CLERK TO ADMINISTER THE OATHS OF OFFICE.** MOTION PASSED 5-0-0.

City Clerk Ann Sullivan administered the Oath of Office to newly appointed commissioner Terence Ward. Newly appointed commissioner, Christine Zak, was unable to attend this meeting.

2. COMMENDATION HONORING THE ECHO SHOP

STAFF RECOMMENDATION:

Read and present commendation.

Mayor Miller invited representatives of the Echo Shop up on the Dais. He asked Council Member Hunter to join him for the presentation of the commendation.

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

3. CITY COUNCIL REGULAR MEETING MINUTES – SEPTEMBER 21, 2011

STAFF RECOMMENDATION:

Approve minutes.

PAGE/HUNTER MOVED TO **APPROVE THE REGULAR MEETING MINUTES – SEPTEMBER 21, 2011.** MOTION PASSED 5-0-0.

4. REVIEW OF ACCOUNTS PAYABLE REGISTERS

STAFF RECOMMENDATION:

That the City Council review and accept the Check Registers for the following Accounts Payable payment cycles:

September 26, 2011

September 28, 2011

PAGE/HUNTER MOVED TO **ACCEPT THE CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: SEPTEMBER 26, 2011 AND SEPTEMBER 28, 2011.** MOTION PASSED 5-0-0.

5. TREASURER’S REPORT FOR THE MONTH ENDED AUGUST 31, 2011

STAFF RECOMMENDATION:

Review and accept the Treasurer’s Report for the month ended August 31, 2011.

PAGE/HUNTER MOVED TO **ACCEPT THE TREASURER’S REPORT FOR THE MONTH ENDED AUGUST 31, 2011.** MOTION PASSED 5-0-0.

6. FY 2011 – 2012 CDBG COUNTY/CITY CONTRACT

STAFF RECOMMENDATION:

Adopt a Resolution authorizing the City Manager to execute a \$150,769.96 contract with Santa Clara County for the FY 2011-2012 CDBG Program.

RESOLUTION NO: 11 - 065

PAGE/HUNTER MOVED TO **ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A \$150,769.96 CONTRACT WITH SANTA CLARA COUNTY FOR THE FY 2011-2012 CDBG PROGRAM.** MOTION PASSED 5-0-0.

7. ADMINISTRATIVE POLICY GOVERNING ENVIRONMENTALLY PREFERABLE PURCHASING AND USE

STAFF RECOMMENDATION:

Approve Administrative Policy Governing Environmentally Preferable Purchasing and Use.

PAGE/HUNTER MOVED TO **APPROVE ADMINISTRATIVE POLICY GOVERNING ENVIRONMENTALLY PREFERABLE PURCHASING AND USE.** MOTION PASSED 5-0-0.

8. DECLARATION OF SURPLUS VEHICLES AND AUTHORIZE THEIR DISPOSAL

STAFF RECOMMENDATION:

Move to declare the following vehicles as surplus and authorize their disposal:

- Vehicle # 100, 2002 Ford F-150
- Vehicle #93, 1996 Dodge Van 1500
- # E005, 1995 Kustom Signals Radar Trailer

Council Member Cappello removed this item for clarification.

Public Works Director John Cherbone was present to answer questions asked by Council Members.

CAPPELLO/PAGE MOVED TO **DECLARE THE FOLLOWING VEHICLES AS SURPLUS AND AUTHORIZE THEIR DISPOSAL: VEHICLE # 100, 2002 FORD F-150; VEHICLE #93, 1996 DODGE VAN 1500; AND # E005, 1995 KUSTOM SIGNALS RADAR TRAILER.** MOTION PASSED 5-0-0.

PUBLIC HEARINGS

None

OLD BUSINESS

9. APPLICATION TO LAFCO TO AMEND CITY OF SARATOGA URBAN SERVICE AREA BOUNDARY

STAFF RECOMMENDATION:

Adopt Resolution for Application to LAFCO to amend City of Saratoga Urban Service Area Boundary.

City Attorney Richard Taylor presented the staff report.

Peggy O’Laughlin, legal counsel for Garrod Trust, addressed the Council and spoke in support of the application to LAFCO to amend City of Saratoga Urban Service Area Boundary.

RESOLUTION NO: 11 – 066

PAGE/HUNTER MOVED TO **ADOPT RESOLUTION FOR APPLICATION TO LAFCO TO AMEND CITY OF SARATOGA URBAN SERVICE AREA BOUNDARY.** MOTION PASSED 5-0-0.

10. WINTER/SPRING ISSUE OF THE SARATOGAN

STAFF RECOMMENDATION:

Accept report and direct staff accordingly.

Administrative Analyst II Crystal Morrow presented the staff report.

Ms. Morrow asked Council to provide input regarding articles they would like to see in the winter/spring issue.

Council Members provided the following suggestions for articles that could be included in the winter/spring issue of *The Saratogan* or in future issues:

- *Saratogan* Readership Drawing
- Alert SCC program and how to sign up for Alert SCC notifications
- A replacement of the “Ask Jana” column with “Ask Staff” or “Ask Kate” etc.
- The appointment of the Community Development Director
- Article introducing members of the different City commissions accompanied by a photograph
- Use of more pictures and graphics to communicate messages
- “Healthy Saratoga” as a theme for a future issue, including articles on what the City has implemented to promote a healthy city and what individuals can do to live a healthy life style

At this time Mayor Miller invited the high school and college students that were in the audience for government class assignments up on stage.

NEW BUSINESS

None

ADHOC & AGENCY ASSIGNMENT REPORTS

Mayor Howard Miller – reported:

West Valley Mayors and Managers Association – met and the members appointed Los Gatos Council Member Joe Pirzynski to serve on the Valley Transportation Authority Board as the West Valley Mayor and Managers Association representative. He will serve a two-year term.

Vice Mayor Chuck Page – no updates to report.

Councilmember Jill Hunter – reported:

Historical Foundation – she attended a BBQ hosted by the Foundation at Saratoga Springs, and noted Vice Mayor Page did a magnificent job as the auctioneer.
SASCC – has partnered with local restaurants to provide lunches to its Wednesday lunch program for seniors. The cost for the Wednesday lunch will be increasing from \$6 to \$8. The Senior Center still has concerns regarding their financial status and they are planning a fund raiser event with Summerwinds Nursery in early December.
Village AdHoc – noted there would be a public meeting on October 24th to discuss parking signage at Blaney Plaza and kiosk signs in the Village.

Councilmember Emily Lo – reported:

Highway 9 AdHoc – there will be a public meeting on October 24th at Monte Sereno City Hall regarding the status of the proposed Highway 9 pedestrian improvement project within Saratoga, Monte Sereno, and Los Gatos.

Village AdHoc – there will be a meeting open to the public on October 26th regarding improvements to Blaney Plaza parking.

Carlson House Restoration AdHoc – noted that it would be up to the West Valley Board of Trustees to make the final decision regarding the future of the Carlson House.

Councilmember Manny Cappello – reported:

Carlson House Restoration AdHoc – met and the Adhoc members concurred to end the project. He noted a citizen expressed an interest in moving the house to private property, adding that it would be up to the citizen/s to work out the necessary details if they decide to move forward with that idea.

CITY COUNCIL ITEMS

Vice Mayor Page requested to Agendize the continuation of the Façade Program for Council discussion. Council Member Cappello seconded the request.

Council Member Hunter inquired about restoring some of the wooden benches in the Village.

City Manager Dave Anderson noted the wooden benches in the Village will be restored or replaced during the next phase of the Village Beautification Program.

CITY MANAGER'S REPORT

City Manager Dave Anderson noted he had nothing to report.

City Attorney Richard Taylor noted that this would be his last Saratoga Council meeting for the remainder of year as he will be going on a sabbatical leave. Attorney Taylor introduced his assistant, Catherine Engberg, noting she will be the Acting City Attorney during his absence.

ADJOURNMENT

At 8:28 p.m. Mayor Miller announced the Council would adjourn to the Administrative Conference room to continue discussion of Closed Session items and the Closed Session Report would be done at that location.

Respectfully submitted,

Ann Sullivan, CMC
City Clerk