



City of Saratoga Library Commission

MINUTES

DATE: October 24, 2012

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order- Meeting began 4:06 p.m.

Roll Call

Present: Linda Baxter, Jill Whitcomb, Sharon Andres

Not Present: Steve Schlosser

Staff: Nancy Howe- County Librarian
Gayathri Kanth- Community Librarian
Mainini Cabute- City Liaison

Community Attendees:

Nancy Plum – Resident Observing
Carol Bonmeyer- Resident Observing
Mark Fink – Cupertino Community Librarian

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on October 19, 2012.

Accept Agenda Items & Order: No additional items may be added to this agenda pursuant to Government Code Section 59454.2.

Oral & Written Communications: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Minutes: Draft minutes for the August 22, 2012 meeting.

- WHITCOME MOTIONED TO APPROVE THE MINUTES

- ANDRES GAVE THE SECOND MOTION
- ALL COMMISSIONERS APPROVED THE MINUTES

Old Business

1. Library Commission Work Plan

Issue: The Library Commission will have a joint meeting with the City Council on November 7, 2012 and the Commissioners should develop a work plan as part of the agenda to inform the Council of its upcoming activities and projects.

Action: Receive update from Library Commission Sub Committee on Work Plan.

- ANDRES PRESENTED THE WORK PLAN.
- HOWE DISCUSSED THE LIBRARY DISTRICT SPECIAL TAX RENEWAL UNDER CONSIDERATION FOR AA POSSIBLE BALLOT MEASURE. IT WOULD GO ON THE BALLOT IN 2014 AND FINANCING WILL EXPIRE IN 2015.
- BAXTER REQUESTED INFORMATION ABOUT HOW COMMISSIONERS CAN PARTICIPATE IN BRINGING AWARENESS ABOUT THE BOND.
- HOWE STATED THAT COMMISSIONERS CAN ASSIST WITH OUTREACH BUT AS PRIVATE CITIZENS AND NOT AS LIBRARY COMMISSIONERS.
- BAXTER STATED THAT THE COMMISSIONERS SHOULD MEET AGAIN TO DISCUSS SPECIFIC OUTCOMES.
- KANTH PRESENTED A SLIDE ABOUT THE LIBRARY.

2. Emerging Trends

Issue: Continue ongoing discussion on emerging trends.

Action: Discuss trends.

- NO DISCUSSION ON THIS ITEM.

3. Upcoming Events

Issue: Continue ongoing discussion on upcoming events.

Action: Discuss events.

- NO DISCUSSION ON THIS ITEM.

New Business

4. Schedule December 2012 Library Commission Meeting

Issue: The December meeting for the Library Commission has not been scheduled. The Library Commission meets on the 3rd Wednesday every other month beginning in February. The 3rd Wednesday in December is near the holiday season and sometimes results in less attendance. In past years, the Library Commission has held its December meetings earlier in the month.

Action: Schedule December meeting.

- COMMISSIONERS SCHEDULED NEXT MEETING FOR DEC 12TH 4-6 P.M. AT LIBRARY COMMUNITY ROOM.

5. Library Commissioner Term Limits

Issue: The Library Commission has five positions with different terms. The Commissioners have requested to receive information on the terms of the five positions. Staff has provided a report of the beginning and expiration of each position.

Action: Review and accept report.

-COMMISSIONERS ACCEPTED REPORT.

Reports

6. Nancy Howe, Acting Santa Clara County Librarian
7. Gayathri Kanth, Community Librarian
 - a. Celebrate Saratoga
 - b. Mr. Science
 - c. Sari Presentation
 - d. Kids afterschool Wednesdays and Minimum Thursdays
 - e. Library Payment Center
8. Terrie Creamer, Friends of the Saratoga Libraries
 - a. Funding for Silicon Valley Leads.
 - b. Book Go Round open on Friday after Thanksgiving and during Wine Stroll
 - c. Argonaut Center to explain what takes place with the Book Go Round
9. Linda Baxter, Library Commission Chair
 - a. None.
10. Mainini Cabute, City of Saratoga Liaison

Agenda Items for the Next Meeting

Adjournment- 5:25 p.m.

- ANDRES MOVED TO ADJOURN.
- WHITCOMB MOVED TO SECOND.
- COMMISISONERS ADJOURNED.

Respectfully Submitted:

Mainini Cabute, Administrative Analyst II