



City of Saratoga Library Commission

AGENDA

DATE: December 12, 2012

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on December 6, 2012.

Accept Agenda Items & Order: No additional items may be added to this agenda pursuant to Government Code Section 59454.2.

Oral & Written Communications: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Minutes: Draft minutes for the October 24, 2012 meeting.

Old Business

1. Library Commission Work Plan

Issue: The Library Commission had a joint meeting with the City Council on November 7, 2012 and the Commissioners presented their work plan to the Council. The Commission should review and discuss the work plan and equally assign and distribute the different projects to commissioners.

Action: Prioritize and assign projects from Work Plan and develop timelines.

2. Emerging Trends

Issue: Continue ongoing discussion on emerging trends.

Action: Discuss trends.

3. Upcoming Events

Issue: Continue ongoing discussion on upcoming events.

Action: Discuss events.

New Business

4. New Commissioner Introductions

Issue: On October 3, 2012, Steven Schlosser was sworn in to serve a four year term on the Library Commission that ends on October 2016. On December 4, 2012, Susan Calderon was sworn in to serve a partial term, filling the remainder of an unexpired term that ends in October 2014.

Action: Welcome new commissioners.

Reports

5. Nancy Howe, Acting Santa Clara County Librarian
6. Gayathri Kanth, Community Librarian
7. Terrie Creamer, Friends of the Saratoga Libraries
8. Linda Baxter, Library Commission Chair
9. Mainini Cabute, City of Saratoga Liaison

Agenda Items for the Next Meeting

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or ctclerk@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on December 6, 2012 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.