



City of Saratoga Parks and Recreation Commission Regular Meeting

AGENDA

DATE: Tuesday, January 8, 2013

TIME: 6:30 p.m. – 8:30 p.m.

LOCATION: Saratoga City Hall
Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted January 3, 2013.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft Parks and Recreation Commission (PRC) Minutes:

- November 13, 2012

Old Business:

1. Let's Walk Saratoga- 2013

Issue: The PRC coordinated 3 Let's Walk events in 2012 as a way to meet the Federal Let's Move Cities program. The City has recommitted to the Let's Move activities for 2013 and would like the PRC to coordinate a few more events to meet the goals of the 2013 commitment. Additionally, at the September 5, 2012 Joint Meeting with the City Council and the PEBTAC Committee, the Council Members expressed their interest in having a guided walk coordinated by the PRC of the Congress Springs Quarry. Two members of the PEBTAC Committee expressed interest in participating in the coordination of the event and may attend future Commission meetings to discuss coordination.

Action: Discuss Let's Walk 2013 activities and plan guided walk at the Quarry.

2. PRC Work Plan

Issue: At the recent Joint Meeting with Council and PEBTAC, the PRC briefly discussed its work plan with Council. This item will be a standing item to discuss the various items on the work plan, such as the two Master Plans for Village Creek and the Quarry. This item will also include

discussions regarding the Nesting Boxes, Daffodil Bulb planting projects, Movie Nights, until such time these individual items require extensive conversation.

Action: Discuss work plan items.

New Business

3. Guava Access

Issue: At the November 13, 2012 PRC meeting, the Commission directed staff to return to the January 8, 2013 meeting with a report on the feasibility of reopening the Guava Drive access. Review attached report.

Action: Accept report.

4. Wildwood Cinema Movie Night Series

Issue: At the November 13, 2012 meeting, the Commission discussed the Summer 2013 Movie Night series, which would be held on the following 3rd Friday of every month: June 21, July 19th, and August 16th. The PRC is interested in finding out if the Saratoga Village Development Council would be interested in participating in some capacity during the events, by offering deals/specials for movie goers to visit their stores.

Action: Review details of movie night activities and approve plan to be presented to City Council on either February 6th or February 20th Council meeting.

5. Schedule Special Meeting in February for Community Garden Policy Review

Issue: The City of Saratoga Recreation Department has updated its Community Garden Rules and Regulation and will be submitting the policy to the City Council in March 2013. The City Manager has asked that the Parks and Recreation schedule a Special Meeting in February for the Commission to review the draft Rules and Regulations with a recommendation for Council.

Action: Decide date for special meeting in February.

6. Arbor Day Activities- Friday, April 19th

Issue: In the past, the PRC has met with a Youth Commission subcommittee to discuss opportunities to support the City's annual Arbor Day event. Since then a PRC subcommittee, has been working with the Youth Commission to coordinate activities for Arbor Day. Arbor Day 2013 is scheduled for April 19 beginning at 3 p.m.

Action: Discuss Arbor Day event and PRC's level of participation.

7. PRC meeting time change

Issue: At the September 2012 PRC meeting, the Commission met at 6:00 p.m. due to an error in the agenda information. At that time, Commissioners expressed an interest in possibly moving the Commission meeting time to 6:00 p.m. If the Commission would like to move their time from 6:30 p.m. to 6:00 p.m., staff will need to submit a resolution for Council to adopt with the new Commission meeting time.

Action: Approve time change and direct staff to proceed with resolution for City Council to approve.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

Agenda Items for Next Meeting

- March 12, 2013

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1275 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on January 3, 2013 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.