

**MINUTES  
FEBRUARY 20, 2013**

**SARATOGA SPECIAL CITY COUNCIL MEETING**

The Saratoga City Council called a joint meeting with the Planning Commission to order at 6:00 p.m. in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue.

**SARATOGA REGULAR CITY COUNCIL MEETING**

Mayor Hunter called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

PRESENT Council Members Chuck Page, Manny Cappello, Howard Miller,  
Vice Mayor Emily Lo, Mayor Jill Hunter

ABSENT: None

ALSO PRESENT: Dave Anderson, City Manager  
Richard Taylor, City Attorney  
Crystal Bothelio, City Clerk  
James Lindsay, Community Development Director  
Cynthia McCormick, Planner

**REPORT OF CITY CLERK ON POSTING OF AGENDA**

City Clerk Crystal Bothelio reported that pursuant to Gov't. Code 54954.2, the agenda for this meeting was properly posted on February 14, 2013.

**REPORT FROM CLOSED SESSION**

Mayor Hunter announced that there was nothing to report from Closed Session.

**COMMUNICATIONS FROM COMMISSIONS & PUBLIC**

**Oral Communications on Non-Agendized Items**

Cheriel Jensen spoke about water fluoridation.

**Oral Communications - Council Direction to Staff**

Council Member Page asked staff to meet with Ms. Jensen to review water fluoridation studies and share contact information of elected officials that may be able to assist her.

**Communications from Boards and Commissions**

Planning Commission Chair Tina Walia provided an overview of the City Council's Joint Meeting with the City Council.

**Council Direction to Staff**

None

## **ANNOUNCEMENTS**

Council Member Cappello announced A Night in Tuscany, a Saratoga Area Senior Coordinating Council (SASCC) fundraiser on March 8, 2013 at the Joan Pisani Community Center. Proceeds from the event will be used to provide services to seniors through SASCC.

Council Member Lo provided an update on the Saratoga Community Emergency Response Team and Medical Reserve Corps panel discussion on February 19, 2013 and shared on March 3, 2013 Hakone Gardens will be hosting a Chinese New Year Celebration from 11:00 a.m. to 3:00 p.m.

Mayor Hunter stated that the St. Paddy's Day Party will be on March 16, 2013 in the Village and the Blossom Festival will be on March 23, 2013 in the Heritage Orchard.

## **CEREMONIAL ITEMS**

None

## **SPECIAL PRESENTATIONS**

None

## **CONSENT CALENDAR**

### 1. City Council Meeting Minutes

#### **Recommended action:**

Approve City Council minutes for the following meetings:

City Council Retreat on January 25, 2013;

City Council Study Session on February 4, 2013; and

Special and Regular City Council Meeting on February 6, 2013.

Council Member Lo removed this item from the Consent Calendar to request that the Council direction on Process Options for Strategic Planning in the minutes for City Council Retreat on January 25, 2013 include that the staff should pursue grant funding opportunities for the strategic plan.

Mayor Hunter invited public comment on the item.

No one requested to speak.

LO/CAPPELLO MOVED TO **APPROVE CITY COUNCIL MINUTES WITH THE ADDITION REQUESTED BY COUNCIL MEMBER LO FOR THE FOLLOWING MEETINGS: CITY COUNCIL RETREAT ON JANUARY 25, 2013; CITY COUNCIL STUDY SESSION ON FEBRUARY 4, 2013; AND SPECIAL AND REGULAR CITY COUNCIL MEETING ON FEBRUARY 6, 2013.** MOTION PASSED. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

2. Review of Accounts Payable Check Registers

**Recommended action:**

Review and accept check registers for the following accounts payable payment cycles:

2/6/2013

2/12/2013

PAGE/MILLER MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 2/6/2013 AND 2/12/2013.** MOTION PASSED. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

**PUBLIC HEARINGS**

3. Adoption of City of Saratoga General Plan Safety Element Update and Negative Declaration

**Recommended action:**

The Planning Commission recommends that the City Council:

Open the public hearing and accept public testimony on the General Plan Amendment and Negative Declaration;

Close the hearing and deliberate; and

Approve resolution (Attachment A) certifying the Negative Declaration and adopting the revised Safety Element of the City's General Plan.

Aaron Pfannenstiel, Project Manager from RBF Consulting, presented a report to the City Council on the General Plan Element Safety Update.

Mayor Hunter invited public comment on the item.

The following person spoke:

Cheriel Jensen

No one else requested to speak.

**RESOLUTION NO. 13-007**

PAGE/HUNTER MOVED TO **APPROVE RESOLUTION CERTIFYING THE NEGATIVE DECLARATION AND ADOPTING THE REVISED SAFETY ELEMENT OF THE CITY'S GENERAL PLAN.** MOTION PASSED. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

**OLD BUSINESS**

4. 2013 Movie Night Series Program & Outdoor Movie Equipment

**Recommended action:**

Accept report and direct staff to work with Parks and Recreation Commission to implement 2013 Movie Night Series and to proceed with renting outdoor movie equipment for the series.

Mainini Cabute, Administrative Analyst II in the City Manager's Office presented the staff report on the item and invited Parks and Recreation Commission Chair Thomas Soukup and Parks and Recreation Commissioner Renee Paquier to present the Commissions' recommendation.

Parks and Recreation Commission Chair Thomas Soukup and Parks and Recreation Commissioner Renee Paquier addressed the City Council.

Mayor Hunter invited public comment on the item.

The following person spoke:

Leonard Almalech

No one else requested to speak.

CAPPELLO/PAGE MOVED TO **DIRECT THE PARKS AND RECREATION COMMISSION TO HOLD A 3-NIGHT OUTDOOR 2013 MOVIE NIGHT SERIES, RENT OUTDOOR MOVIE EQUIPMENT FOR THE SERIES, AND ALLOCATE \$1,190 TO THE OUTDOOR MOVIE IN JUNE 2013 FROM THE COUNCIL DISCRETIONARY FUND, AND BUDGET FOR THE REMAINING OUTDOOR MOVIE EVENTS IN THE FISCAL YEAR 2013/14 BUDGET.** MOTION PASSED. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

## **NEW BUSINESS**

5. Provide Direction on the Planning Commission's Review of the Residential Design Review Handbook & Front Yard Landscaping Standards

**Recommended action:**

Provide direction on the scope of review.

Community Development Director James Lindsay introduced the item to the City Council and invited Planning Commission Chair Tina Walia to speak.

Planning Commission Chair Tina Walia addressed the City Council.

Mayor Hunter invited public comment on the item.

No one requested to speak.

MILLER/PAGE MOVED TO **DIRECT THE PLANNING COMMISSION TO REVIEW THE RESIDENTIAL DESIGN HANDBOOK AND FRONT YARD LANDSCAPING STANDARDS AND RETURN TO THE CITY COUNCIL WITH A RECOMMENDATION.** MOTION PASSED. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

Mayor Hunter announced that the City is currently accepting applications for the Planning Commission. Applications are due March 12, 2013.

## **ADHOC & AGENCY ASSIGNMENT REPORTS**

### **Mayor Jill Hunter**

*KSAR Community Access TV Board* – Mayor Hunter announced that there is a new member on the KSAR Board.

### **Vice Mayor Emily Lo**

*Hakone Foundation Board* – Hakone will be hosting a Chinese New Year celebration on March 3, 2014 from 11:00 a.m. to 3:00 p.m.

*West Valley Flood Control & Watershed Advisory Committee* – the Committee met on February 13, 2013 and reviewed the draft implementation plan for the Safe, Clean Water and Natural Flood Protection Plan.

### **Council Member Howard Miller**

*Council Finance Committee* – the Committee has been reviewing the reserve policies discussed at the Council Retreat and plans to provide the updated drafts of the policies at the City Council Study Session on the Fiscal Year 2013/14 Budget. Additionally, the Committee has been preparing a policy on how items are added to the City's Capital Improvement Plan.

*Valley Transportation Authority PAC*- there are several new members to the VTA PAC, which were introduced during the last meeting. Additionally, the PAC discussed the guidelines and scoring system for the bicycle expenditures program. The PAC also received an update on purchase of new rapid transit buses, electrification of CalTrain, and opening of the new Bay Bridge.

*West Valley Solid Waste Management Joint Powers Authority* – the next meeting is on February 25, 2013. The Board will be discussing hauler negotiations and recruitment of an executive director.

### **Council Member Manny Cappello**

*Chamber of Commerce* – the Chamber has been working with Silicon Valley Community Newspapers to advertise Chamber events throughout the year. Additionally, the Chamber's Youth Entrepreneurial Academy is coming along nicely.

*County HCD Policy Committee* – the Policy Committee will be meeting on February 21, 2013 to discuss recommended allocations of CDBG public service funds.

*Santa Clara County Emergency Council* – during the last meeting, a consolidated calendar of emergency training and drill information from all the jurisdictions in the County was presented.

### **Council Member Chuck Page**

*Santa Clara County Cities Association* – while unable to attend the last meeting, Council Member Page shared that an appointment to the Council on Aging was made and the group received a presentation on Beautiful Day.

*TEA Ad Hoc* – the TEA cities hired a new consultant to assist with TEA legislation.

*West Valley Sanitation District* – Council Member Page shared he was appointed to the Wastewater Treatment Plan Technical Advisory Committee.

## **CITY COUNCIL ITEMS**

Council Member Page asked staff to prepare monthly updates on use of the City's electric vehicle charging stations and asked that signage be added to the electric vehicle charging

station spaces at City Hall to allow short term parking for vehicles not using the charging stations.

Council Member Page requested that the Council be kept up to date on the City's credit rating.

Mayor Hunter added that it would be useful to compose a list of the City's accomplishments and notable attributes.

City Manager Dave Anderson shared that the City is working on its League of California Cities "Strong Cities, Strong State" profile that will highlight many of the City's unique features.

### **CITY MANAGER'S REPORT**

None

### **ADJOURNMENT**

Page/Miller moved to adjourn the meeting at 9:33 p.m. Motion passed. AYES: PAGE, CAPPELLO, MILLER, LO, HUNTER. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

Minutes respectfully submitted:

Crystal Bothelio, City Clerk