



# City of Saratoga Library Commission

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## **AGENDA**

**DATE:** April 24, 2013

**TIME:** 4:00 p.m.

**LOCATION:** Saratoga Library/ Community Room  
13650 Saratoga Avenue  
Saratoga, CA 95070

### **Call to Order**

#### **Roll Call**

Sharon Andres, Linda Baxter, Susan Calderon, Steve Schlosser, Jill Whitcomb

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on April 19, 2013.

**Accept Agenda Items & Order:** No additional items may be added to this agenda pursuant to Government Code Section 59454.2.

**Oral & Written Communications:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

**Approval of Minutes:** Draft minutes for the February 27, 2013 meeting.

### **Old Business**

#### 1. Emerging Trends

Issue: Continue ongoing discussion on emerging trends.

Action: Discuss trends.

#### 2. Upcoming Events

Issue: Continue ongoing discussion on upcoming events.

Action: Discuss upcoming events.

#### 3. Library Commission Work Plan- Organizations

Issue: The Library Commission had a joint meeting with the City Council on November 7, 2012 and the Commissioners presented their work plan to the Council. The Commission approved their work plan on December 12, 2012. On February 5, 2013, City staff forwarded via email, on behalf of Librarian Kanth, a list of Saratoga groups and organizations.

Action: Continue discussion about presentations.

## **New Business**

### 4. Saratoga Library 10 year Anniversary

Issue: The Saratoga Library will be hosting an event on Saturday, May 18<sup>th</sup> to celebrate the Library's 10 year anniversary since it has been remodeled.

Action: Discuss the event activities and how the commissioners' can support the event.

## **Reports**

1. Nancy Howe, Acting Santa Clara County Librarian
2. Gayathri Kanth, Community Librarian
3. Terrie Creamer, Friends of the Saratoga Libraries
4. Linda Baxter, Library Commission Chair
5. Mainini Cabute, City of Saratoga Liaison

Save the Dates:

- Arbor Day, Wednesday, April 24, 2013 at 3 P.M. at the Saratoga Library
- Saratoga Rotary Art Show, Sunday, May 5, 2013 at 9 A.M. to 5 P.M. at West Valley College
- Let's Walk Saratoga, Saturday, May 18<sup>th</sup> at 9:30 A.M. at Congress Springs Quarry 21330 Big Basin Way
- Saratoga Library's 10<sup>th</sup> Anniversary, Saturday, May 18<sup>th</sup> at 12:00 P.M. at the Saratoga Library
- Commissioner Recognition Dinner- Thursday, May 30<sup>th</sup> at 6 P.M. at Hakone Estate & Gardens. All regular attendees of the Library Commission are invited.

## **Agenda Items for the Next Meeting**

### **Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on April 19, 2013 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).