



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## **AGENDA**

**DATE:** Tuesday, May 14, 2013

**TIME:** 6:30 p.m. – 8:30 p.m.

**LOCATION:** Saratoga City Hall  
Administrative Conference Room  
13777 Fruitvale Avenue  
Saratoga, CA 95070

### **Call to Order**

### **Roll Call**

Cheryl Bailey, Vita Bruno, Renee Paquier, Thomas Soukup, Terry Ward

**Report on Posting of the Agenda:** Pursuant to Government Code Section 54954.2, this meeting was properly posted May 9, 2013.

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

### **Approval of Draft Parks and Recreation Commission (PRC) Minutes:**

- March 12, 2013

### **Old Business:**

#### **1. Let's Walk Saratoga- 2013**

**Issue:** The PRC coordinated 3 Let's Walk events in 2012 as a way to meet the Federal Let's Move Cities program. The City has recommitted to the Let's Move activities for 2013 and would like the PRC to coordinate a few more events to meet the goals of the Let's Move 2013 commitment. Additionally, at the September 5, 2012 Joint Meeting with the City Council and the Pedestrian, Equestrian and Bicycle Advisory Trails Committee (PEBTAC), the Council Members directed the PRC to coordinate a guided walk of the Congress Springs Quarry. The PRC has set May 18<sup>th</sup> at 9:30 a.m. as the Quarry Walk date and time. Council Member Howard Miller plans to attend and act as a guide.

**Action:** Discuss Let's Walk 2013 plan and confirm final details.

#### **2. PRC Work Plan**

**Issue:** At the recent Joint Meeting with Council and PEBTAC, the PRC briefly discussed its work plan with Council, which included the Master Plans for Village Creek and the Quarry, the nesting boxes, daffodil bulb planting projects, and movie nights.

**Action:** Accept report and discuss work plan items.

### 3. **Saratoga Summer Movie Nights 2013**

Issue: At the February 20<sup>th</sup> City Council Meeting, the Council Members accepted the PRC's recommendation to host 3 movie nights in the summer, to rent the movie night equipment for each event, and to seek funding for the events. At the March 12<sup>th</sup> PRC meeting, the Commission approved June 21, July 19, and August 16 as the movie night dates and El Quito Park as the location. The Youth Commission also selected 3 movies. At the May 1, 2013 City Council Meeting, the Council approved the resolution to extend the park hours at El Quito.

Action: Accept staff's report on current status of project and discuss details of upcoming events.

## **New Business**

### 4. **Quarry Master Plan**

Issue: In March 2013, the City hired the Planning Center DC&E to develop a Master Plan for the property. The Planning Center will provide a brief summary of their scope of work and their timeline goals for the Master Plan. The Master Planning process will include surveying the property, plans for trails and recreational use, plans to document and preserve the historical resources on the property, cost estimates for future design, construction, and maintenance, and environmental planning and clearance. Development of the Master Plan will include considerable opportunities for community engagement and participation by the City's Parks and Recreation Commission.

Action: Meet the Planning Center DC&E staff members and discuss the Master Plan goals and meeting timelines.

**Commissioner & Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

## **Agenda Items for Next Meeting**

- July 9, 2013

## **Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1275 or [mcabute@saratoga.ca.us](mailto:mcabute@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on May 9, 2013 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).