



City of Saratoga Library Commission

AGENDA

DATE: June 26, 2013

TIME: 4:00 p.m.

LOCATION: Saratoga Library/ Community Room
13650 Saratoga Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Sharon Andres, Linda Baxter, Susan Calderon, Steve Schlosser, Jill Whitcomb

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on June 20, 2013.

Accept Agenda Items & Order: No additional items may be added to this agenda pursuant to Government Code Section 59454.2.

Oral & Written Communications: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Minutes: Draft minutes for the April 24, 2013 meeting.

Old Business

1. Emerging Trends

Issue: Continue ongoing discussion on emerging trends.

Action: Discuss trends.

2. Upcoming Events

Issue: Continue ongoing discussion on upcoming events.

Action: Discuss upcoming events.

3. Library Commission Work Plan- Organizations

Issue: The Library Commission had a joint meeting with the City Council on November 7, 2012 and the Commissioners presented their work plan to the Council. The Commission approved their work plan on December 12, 2012. On February 5, 2013, City staff forwarded via email, on behalf of Librarian Kanth, a list of Saratoga groups and organizations.

Action: Continue discussion about presentations.

New Business

4. Library Commission Vacancies

Issue: The Library Commission has two commissioner positions which have terms that will expire on September 30, 2013 and both are eligible to reapply. The City of Saratoga will be accepting applications until 5:00 p.m. on August 27, 2013. Applications submitted after the deadline will not be considered. Links to the application are below:
<http://www.saratoga.ca.us/civicax/filebank/blobdload.aspx?blobid=3446>
Supplemental Questionnaire: <http://www.saratoga.ca.us/civicax/filebank/blobdload.aspx?blobid=3449>. Interviews are scheduled to take place the evening of September 4, 2013 in the Administrative Conference Room of the City Manager's Office, which is located at 13777 Fruitvale Avenue in Saratoga. Applicants will be informed of their interview time after the application deadline. Applicants who cannot be present during the interviews are asked to submit a written explanation for the Council's consideration.

Action: This item is for information only.

Reports

1. Nancy Howe, Acting Santa Clara County Librarian
2. Gayathri Kanth, Community Librarian
3. Terrie Creamer, Friends of the Saratoga Libraries
4. Linda Baxter, Library Commission Chair
5. Mainini Cabute, City of Saratoga Liaison

Save the Dates:

- Saratoga July 4th Celebration, at Kevin Moran Park, 12415 Scully Avenue in Saratoga
- Saratoga 4th Annual Classic Car Show, July 21st at 10 A.M. Saratoga Village, Big Basin Wy
- Saratoga at the Movies, July 19th El Quito Park 12799 Paseo Presada in Saratoga

Agenda Items for the Next Meeting

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at 408.868.1269 or ctclerk@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Library Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Library Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Library Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Administrative Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Library Commission of the City of Saratoga was posted on June 20, 2013 at the

office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.