



City of Saratoga
HERITAGE PRESERVATION COMMISSION
MINUTES

Date: Tuesday, January 8, 2013 / 8:30 A.M.
Place: Administrative Conference Room – 13777 Fruitvale Avenue
Type: Regular Meeting
Place: Regular Meeting – Administrative Conference Room

1. Routine Organization
 - A. Roll Call
Present: Cappello, Conrado, Marchetti, Marra, Nugent, Shah
Staff: Christopher Riordan, Cindy McCormick
 - B. Review of minutes from December 11, 2012 meeting. **Approved 6-0**
 - C. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on January 2, 2013. **Senior Planner Christopher Riordan announced the posting of the agenda.**
 - D. Oral & Written Communication - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda. **None**
 - E. Oral Communications –Instruction to staff regarding actions on current Oral Communications. **None**
2. New Business
 - Joint Meeting with the City Council – Discuss and review agenda topics for the January 16, 2013 Joint Meeting with the City Council and the Saratoga Historical Foundation. **Commission Discussed**
3. Commissioner Comments **Commissioner Marchetti discussed an article she was writing entitled Saratoga's Heritage Trees and that it would appear in a variety of sources including the Saratogan, Saratoga Daily News, and the City's Website; the process of accessing information on the Heritage Tree Application process and related forms through the City's website is cumbersome and it would be easier if the City would provide an internet link that would take someone directly to the forms.**
4. Adjournment **Meeting Adjourned at 9:21 a.m.**