



## City of Saratoga

# HERITAGE PRESERVATION COMMISSION

## AGENDA

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**Date:** Tuesday, September 10, 2013 / 8:30 A.M.

**Type:** Regular Meeting

**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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### 1. Routine Organization

- a. **Roll Call**
- b. **Review of minutes** from *August 13, 2013* meeting.
- c. **Oral Communication** - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
- d. HPC direction to staff regarding non-agendized oral communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

### 2. New Business

- a. **Mills Act Application** – 14065 Saratoga Avenue. Review application and make a recommendation to the City Council (application attached).
- b. **HPC Outreach** – City staff, Brian Babcock, will discuss various means of outreach to the Community regarding heritage resources and the role of the HPC.
- c. **Saratoga Historical Foundation Newsletter** – Review draft article and comment (draft attached)

### 3. Old Business

- a. **HPC Role and Process for Listed Structures** – staff overview of HPC’s role to recommend adding structures to the Inventory and to recommend adding listed structures to the Landmark Inventory. HPC discussion of future site visits to further the goal of adding structures to the list.
- b. **21164 Tollgate Road.** Commissioner Shah will present pictures and reasons for adding the home to the inventory.
- c. **Heritage Inventory Update.** Review photos taken by Commissioners and discuss the architectural styles of homes added to the Heritage Resource Inventory (discussion).
  - i. **13764 Saratoga Vista Avenue (tank house only)** - *Year:* TBD. *Name:* Tank House  
*Style:* n/a
  - ii. **20365 Williams Avenue** – *Year:* TBD. *Name:* TBD. *Style:* Craftsman
  - iii. **20200 Mendelsohn Lane** - *Year:* TBD. *Name:* TBD. *Style:* “Spanish Revival”

- d. **Website:** Feedback from HPC on adding information to the website (e.g., Heritage Inventory, Heritage Tree Inventory, Designated Landmarks, Mills Act, FAQs, links, etc).

#### 4. Action Items (update):

- a. **John Henry House** - No permits have been applied for as of September 4<sup>th</sup>
- b. **Grover House** - No permits have been applied for as of September 4<sup>th</sup>
- c. **Quarry update** - Staff emailed the Quarry update memo to HPC members on August 13th
- d. **Heritage Tree Recognition** – The Heritage tree property owners were honored at the September 4<sup>th</sup> City Council meeting.
- e. **Website update** – Staff added the Heritage Tree Inventory to the website
- f. **Mills Act Properties** – Staff to add a section to the Inventory for Mills Act properties
- g. **Computer** – Staff to bring computer to future meetings
- h. **HPC training** –
  - i. The last training was in November, 2012
  - ii. Emailed California Preservation Foundation acronym webinar PDF to HPC members on August 13th
  - iii. Rina to speak with Dennis Backlund from Palo Alto about possibly providing some training.
  - iv. HPC member to find out information on State Historic Preservation video regarding historic districts
  - v. HPC member to talk to Beth Wyman about potential speakers
- i. **Historic District** – Rina would like to do research on making the Village a Historic District or Lane. Staff reviewed the minutes of the January 2013 City Council retreat and did not find any reference to indicate that the Council was receptive to the idea. However, if the HPC has a consensus, Rina’s research could be presented at the next joint meeting with the City Council (early 2014)

#### 5. Commissioner Comments

#### 6. Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk’s Office at (408) 868-1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

**CERTIFICATE OF POSTING OF AGENDA**

*I, Cindy McCormick, Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on **September 5, 2013** at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*