

**MINUTES  
WEDNESDAY, SEPTEMBER 4, 2013**

The City Council conducted interviews for the Library Commission and Parks and Recreation Commission at 5:30 p.m. in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue. At 6:00 p.m., the Council held a Joint Meeting with the Parks and Recreation Commission and Pedestrian, Equestrian, and Bicycle Trails Advisory Committee (PEBTAC).

**SARATOGA REGULAR CITY COUNCIL MEETING**

Mayor Hunter called the meeting to order at 7:01 p.m. and led the pledge of allegiance.

**ROLL CALL**

PRESENT Council Members Chuck Page, Manny Cappello, Howard Miller,  
Vice Mayor Emily Lo, Mayor Jill Hunter

ABSENT: None

ALSO PRESENT: Dave Anderson, City Manager  
Richard Taylor, City Attorney  
Crystal Bothelio, City Clerk  
John Cherbone, Public Works Director  
Mary Furey, Finance and Administrative Services Director  
James Lindsay, Community Development Director  
Michael Taylor, Recreation and Facilities Director  
Brian Babcock, Administrative Analyst I  
Patrick Tsai, City Manager's Office Intern

**REPORT OF CITY CLERK ON POSTING OF AGENDA**

City Clerk Crystal Bothelio reported that pursuant to Gov't. Code 54954.2, the agenda for this meeting was properly posted on August 29, 2013).

**COMMUNICATIONS FROM COMMISSIONS & PUBLIC**

**Oral Communications on Non-Agendized Items**

Trish Cypher requested that the City Council oppose Senate Bill 1.

**Oral Communications - Council Direction to Staff**

None

**Communications from Boards and Commissions**

Terry Ward, Chair of the Parks and Recreation Commission, provided an overview of the City Council's Joint Meeting with the Commission and PEBTAC.

Council Member Miller added that the Parks and Recreation Commission is holding a meeting on the Quarry Park Master Plan on Tuesday, September 10, 2013 at 6:30 p.m. The public is encouraged to attend.

## Council Direction to Staff

None

## ANNOUNCEMENTS

Mayor Hunter announced that the City is currently recruiting for several Commissions, including the Parks and Recreation Commission and Traffic Safety Commission. Applications for the Traffic Safety Commission are due September 10, 2013 and Parks and Recreation Commission applications are due October 8, 2013.

Vice Mayor Lo stated that Measure A, the renewal of the Santa Clara County Library District parcel tax, passed with an approval rate of approximately 81%.

Mayor Hunter added that Heritage Day will be held on September 28, 2013 in the Village from noon to 4:00 p.m. There will be famous historic figures throughout the Village and demonstrations of old time crafts at the Saratoga Historical Museum. Additionally, the Saratoga Historical Foundation will be holding a fundraiser on September 29, 2013 at Hakone Gardens. The event will feature a silent auction and dinner.

## CEREMONIAL ITEMS

1. Heritage Tree Certificates of Appreciation

**Recommended action:**

Present the Certificates of Appreciation to the Heritage Tree owners.

Mayor Hunter and Heritage Preservation Commission Chair Paula Cappello presented the certificates to owners of the City's Heritage Trees.

## SPECIAL PRESENTATIONS

2. Special Presentation on Bay Delta Conservation Plan

**Recommended action:**

Listen to presentation by Santa Clara Valley Water District Board Chair Nai Hsueh on the Bay Delta Conservation Plan.

Santa Clara Valley Water District Board Chair Nai Hsueh made a presentation to the City Council on the Bay Delta Conservation Plan.

Mayor Hunter invited public comment on the item.

The following person requested to speak:

Fay Zheng

No one else requested to speak.

## CONSENT CALENDAR

### 3. City Council Meeting Minutes

**Recommended action:**

Approve City Council minutes for the Special and Regular City Council Meeting on August 21, 2013.

PAGE/MILLER MOVED TO **APPROVE CITY COUNCIL MINUTES FOR THE SPECIAL AND REGULAR CITY COUNCIL MEETING ON AUGUST 21, 2013.** MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

### 4. Review of Accounts Payable Check Registers

**Recommended action:**

Review and accept check registers for the following accounts payable payment cycles:

8/20/2013 Period 2

8/27/2013 Period 2

PAGE/MILLER MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 8/20/2013 PERIOD 2; AND 8/27/2013 PERIOD 2.** MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

## PUBLIC HEARINGS

None

## OLD BUSINESS

None

## NEW BUSINESS

### 5. Agreement with Destination Saratoga

**Recommended action:**

Approve the one-year agreement.

Community Development Director James Lindsay presented the staff report.

Peggy Wynne Borgman provided an update on Destination Saratoga efforts.

Mayor Hunter invited public comments on the item.

The following person requested to speak:

Josh Weeks

No one else requested to speak.

**CAPPELLO/LO MOVED TO APPROVE THE ONE-YEAR AGREEMENT WITH DESTINATION SARATOGA.**

Council Member Page requested that the motion be amended to include a requirement that Destination Saratoga report back to the City Council after the end of the second quarter of the fiscal year on the status of the organization's efforts.

Council Member Cappello and Vice Mayor Lo accepted the amendment.

**CAPPELLO/LO MOVED TO APPROVE THE ONE-YEAR AGREEMENT WITH DESTINATION SARATOGA AND DIRECTED DESTINATION SARATOGA TO REPORT BACK TO THE CITY COUNCIL ON THE STATUS OF THE GROUP'S EFFORTS AFTER THE SECOND QUARTER OF THE FISCAL YEAR.** MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

6. Update to City of Saratoga Commission Handbook

**Recommended action:**

Approve the update to the Commission Handbook.

City Clerk Crystal Bothelio presented the staff report on the item.

Mayor Hunter invited public comment on the item.

No one requested to speak.

Council Member Cappello asked that the handbook include language on meeting decorum that was added to the Council Norms of Operation at the August 21, 2013 Council Meeting.

Council Member Page asked that the language on submittal of resignation letters be clarified to request that they be sent to the City Council.

Council Member Cappello asked if the Council could consider amending the language in the City Code that states Commissioners will be removed from their positions if they miss 3 consecutive meetings and if the Council would also consider creating a time limit for Commission meetings.

Mayor Hunter said she supported Council Member Cappello's request and would add these items to future Council Meeting agendas.

Council Member Page asked that the information on Commission attendance also include the total number of meetings that each Commission holds when the attendance issue comes to the Council at a future meeting.

PAGE/CAPPELLO MOVED TO **APPROVE THE UPDATE TO THE COMMISSION HANDBOOK WITH THE FOLLOWING CHANGES:**

- **ADD LANGUAGE ON MEETING DECORUM FROM THE COUNCIL NORMS OF OPERATION TO THE COMMISSION HANDBOOK; AND**
- **REVISE LANGUAGE ON RESIGNATIONS TO CLARIFY THAT LETTERS OF RESIGNATION SHOULD BE SENT TO THE CITY COUNCIL.**

MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

7. 2013 League of California Cities Annual Conference Resolutions

**Recommended action:**

Discuss the resolutions to be voted upon at the League of California Cities Annual Conference by designated voters of member agencies and provide the City of Saratoga's voting delegate, Council Member Chuck Page, with input on the resolutions.

City Clerk Crystal Bothelio presented the staff report.

Mayor Hunter invited public comment on the item.

The following person requested to speak:

Trish Cypher

No one else requested to speak.

**MILLER/CAPPELLO MOVED TO URGE COUNCIL MEMBER PAGE, AS THE CITY OF SARATOGA DESIGNATED VOTER AT THE ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE, TO USE HIS BEST JUDGMENT IF ASKED TO VOTE UPON THE RESOLUTIONS TO BE CONSIDERED AT THE ANNUAL CONFERENCE.** MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

**ADHOC & AGENCY ASSIGNMENT REPORTS**

Mayor Jill Hunter

Mayor Hunter reminded the Council that there will be a Joint Study Session with the Planning Commission on September 9, 2013 at 6:00 p.m. and on September 5, 2013, there will be a ribbon cutting for the Fruitvale Avenue median. She also shared that the City of Saratoga State of the City video is now available on the City's website.

*West Valley Mayors and Managers Association* – the last meeting was held on August 21, 2013. During the meeting, the group discussed emergency planning efforts in the West Valley and Youth Commissions.

Vice Mayor Emily Lo

*Library Joint Powers Authority* – Measure A was passed by voters during the special election in August and the parcel tax that supports the Santa Clara County Library District will be renewed.

*West Valley Flood Control & Watershed Advisory Committee* – there is a meeting on September 5, which will include a watershed tour.

Council Member Howard Miller

*Valley Transportation Authority PAC* – a meeting is scheduled for the week of September 9, 2013.

*West Valley Solid Waste Management Joint Powers Authority* – the Authority is meeting on September 5 to get an update on contract negotiations with the hauler.

Council Member Manny Cappello

*Chamber of Commerce* – the next meeting will be held the week of September 9, 2013.

*Destination Saratoga Liaison* – a meeting is scheduled for the week of September 9, 2013.

*SASCC* – during the last meeting, the group worked on plans for the Italian dinner in May 2014. The group also discussed the upcoming health fair at West Valley College in November, the winter dance party, and Foodie on the Run, which will be raising funds for SASCC during their events on September 8 and 22.

Council Member Chuck Page

*Association of Bay Area Governments* – there may be an upcoming meeting on efforts to increase density of building in cities.

*Santa Clara County Cities Association* – a meeting is scheduled for the week of September 9, 2013.

*Sister City Liaison* – there will be a meeting the week of September 9, 2013.

*West Valley Sanitation District* – Council Member Page shared he attended the California Association of Sanitary Districts conference in San Diego. The conference was very informative and revealed that the West Valley Sanitation District is one of the best in the State and probably the nation in terms of sewage overflow.

**CITY COUNCIL ITEMS**

Council Member Page shared that LAFCO finished its assessment of special districts, which included recommendations that the Saratoga Fire District be incorporated into the Santa Clara County Fire District. The report also recommended that the Cupertino Sanitation District and West Valley Sanitation District be combined.

**CITY MANAGER’S REPORT**

City Manager Dave Anderson reported that he served on jury duty for a 2-week period, which is now complete.

**ADJOURNMENT**

Miller/Cappello moved to adjourn the meeting at 10:01 p.m. MOTION PASSED. AYES: HUNTER, LO, MILLER, CAPPELLO, PAGE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

Minutes respectfully submitted:

Crystal Bothelio, City Clerk