



City of Saratoga Parks and Recreation Commission Regular Meeting

MINUTES

DATE: Tuesday, July 9, 2013

TIME: 6:30 p.m. – 8:30 p.m.

LOCATION: Joan Pisani Community Center
Senior Center/ Saunders Room
19655 Allendale Avenue
Saratoga, CA 95070

Call to Order 6:40 p.m.

Roll Call

Present: Renée Paquier, Thomas Soukup, Terry Ward
Absent: Vita Bruno, Cheryl Bailey
Staff: Mainini Cabute, Iveta Harvancik, John Cherbone,

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted July 3, 2013.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft Parks and Recreation Commission (PRC) Minutes:

- May 14, 2013
- Paquier motioned to approve

Old Business:

1. Quarry Master Plan Community Workshop

Issue: In March 2013, the City hired the Planning Center DC&E to develop a Master Plan for the property. The Planning Center will provide a brief summary of their scope of work and their timeline goals for the Master Plan. The Master Planning process will include surveying the property, plans for trails and recreational use, plans to document and preserve the historical resources on the property, cost estimates for future design, construction, and maintenance, and environmental planning and clearance. Development of the Master Plan will include considerable opportunities for community engagement and participation by the City's Parks and Recreation Commission.

Action: Host the Community Workshop Meeting.

-Council Member Howard Miller gave introduction and greeted community members and introduced the Project Team. Attached is the summary of the workshop.

2. Let's Walk Saratoga- 2013

Issue: The PRC coordinated 3 Let's Walk events in 2012 as a way to meet the Federal Let's Move Cities program. The City has recommitted to the Let's Move activities for 2013 and would like the PRC to coordinate a few more events to meet the goals of the Let's Move 2013 commitment. Additionally, at the September 5, 2012 Joint Meeting with the City Council and the Pedestrian, Equestrian and Bicycle Advisory Trails Committee (PEBTAC), the Council Members directed the PRC to coordinate a guided walk of the Congress Springs Quarry. The PRC has set May 18th at 9:30 a.m. as the Quarry Walk date and time. Council Member Howard Miller plans to attend and act as a guide.

Action: Discuss May 18th Quarry Walk event and confirm details for next events.

-Commissioners accepted the report.

3. Saratoga Summer Movie Nights 2013

Issue: At the February 20th City Council Meeting, the Council Members accepted the PRC's recommendation to host 3 movie nights in the summer, to rent the movie night equipment for each event, and to seek funding for the events. At the March 12th PRC meeting, the Commission approved June 21, July 19, and August 16 as the movie night dates and El Quito Park as the location. The Youth Commission also selected 3 movies. At the May 1, 2013 City Council Meeting, the Council approved the resolution to extend the park hours at El Quito.

Action: Accept staff's report on current status of project and discuss details of upcoming events. Paquier stated that she could reconnect with Gene's Market, Starbucks, and Primary Plus. Soukup will be there.

-Commissioners accepted the report.

New Business

None.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

El Quito- Paquier- Are bathrooms ADA compliant? They may need an upgrade. Downturn in cleanliness of bathroom.

Soukup- Beauchamps, Ravenswood, Gardner- no change.

Ward- No report.

Agenda Items for Next Meeting

- September 10, 2013

Paquier moved to adjourn

Soukup seconded the motion.

Adjournment 9:10 p.m.

Respectfully Submitted By:

Mainini Cabute, Management Analyst II/ Public Works Department