



CITY OF SARATOGA COUNCIL FINANCE COMMITTEE ACTION MINUTES

DATE: November 15, 2013
TIME: 8:00 a.m.
LOCATION: Conference Room
Saratoga City Hall
13777 Fruitvale Avenue
Saratoga, CA 95070

ATTENDEES: Miller, Cappello

ABSENT:

OTHERS IN ATTENDANCE: Staff members Anderson, Furey, Bothelio, Babcock

1. Approval of Prior Finance Committee Meeting Minutes:

- *Action Items – October 18, 2013 Minutes approved*

2. Oral & Written Communications:

- *N/A*

3. Old Business

- A. None

4. New Business

- A. Holiday Closure Dates

- *Action Item – Bring to Council for discussion*

- B. AB 1600 Report

- *Action Item – none*

- C. CAFR / Financial Reports

- *Action Item – ask Auditor to attend Council Meeting*

- D. Audit Management Letter

- *Action Item – none*

- E. Community Event Grant Program

- *Action Item – staff to bring program policy issues to Mid-Year Retreat*

- F. Next Meeting Time/Date

- *Action Item – next meeting scheduled for Thursday, December 19, 2013 at 8am*

5. Adjournment