

RESOLUTION 13-067

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SARATOGA  
ESTABLISHING GUIDELINES FOR THE LENGTH OF CITY COUNCIL AND  
COMMISSION MEETINGS**

**WHEREAS**, in order to promote opportunities for public participation and transparency of City business, the City Council at its October 2, 2013 Council Meeting directed staff to prepare this resolution establishing guidelines for the length of City Council and Commission meetings; and

**WHEREAS**, opportunities for public participation in City Council or Commission meetings are greatly reduced when meetings continue past midnight; and

**WHEREAS**, to ensure that the public can participate in the decision making process and City business is done in a transparent manner, both City Council and Commission meetings should conclude by midnight except in extraordinary circumstances; and

**WHEREAS**, if a meeting runs until 10:00 p.m., the presiding officer should determine if the meeting will continue past midnight if all the items on the agenda are heard; and

**WHEREAS**, if the presiding officer believes that the meeting will not adjourn by midnight if all the items on the agenda are heard, the presiding officer should request a motion to continue a sufficient number of agenda items to the next regular meeting to allow the current meeting to end by midnight.

**NOW, THEREFORE**, be it resolved that the City Council hereby approves the above guidelines for the length of City Council and Commission meetings.

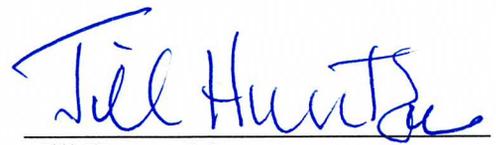
The above and foregoing resolution was passed and adopted at a regular meeting of the Saratoga City Council held on the 16<sup>th</sup> day of October 2013 by the following vote:

AYES: Council Member Chuck Page, Manny Cappello, Howard Miller, Vice Mayor  
Emily Lo, Mayor Jill Hunter

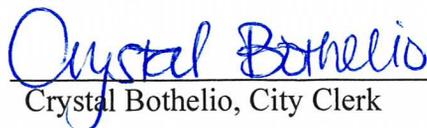
NOES: None

ABSENT: None

ABSTAIN: None

  
\_\_\_\_\_  
Jill Hunter, Mayor

ATTEST:

  
\_\_\_\_\_  
Crystal Bothelio, City Clerk

DATE: 10/24/2013