



**ACTION MINUTES
REGULAR MEETING
SARATOGA PLANNING COMMISSION
Wednesday, January 22, 2014**

**REGULAR MEETING – 7:00 P.M. – CIVIC THEATER/COUNCIL CHAMBERS AT 13777
FRUITVALE AVENUE**

ROLL CALL

PRESENT Commissioners Leonard Almalech, Mary-Lynne Bernald, Pragati Grover, Dede Smullen, Tina Walia, Yan Zhao, Chair Joyce Hlava

ABSENT None

ALSO PRESENT James Lindsay, Community Development Director
Christopher Riordan, Senior Planner
Cynthia McCormick, Planner

COMMUNICATIONS FROM COMMISSION & PUBLIC

Chair Hlava announced 2 vacancies in the Planning Commission.

APPROVAL OF MINUTES

Action Minutes from the Regular Planning Commission Meeting of November 13, 2013, December 11, 2013 & January 8, 2014.

Actions:

ALMALECH/WALIA **MOVED TO APPROVE THE NOVEMBER 13, 2013 MINUTES.** MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

ALMALECH/GROVER **MOVED TO APPROVE THE DECEMBER 11, 2013 MINUTES.** MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

ALMALECH/GROVER **MOVED TO APPROVE THE JANUARY 8, 2014 MINUTES.** MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

PUBLIC HEARING

1. Update of the General Plan Noise Element (GPA13-0002), updates to various City Code articles related to noise control (ZOA13-0012), and a Negative Declaration (ENV13-0006). Staff Contact: Christopher Riordan, AICP (408)868-1235

Action:

ZHAO/BERNALD MOVED TO ADOPT RESOLUTION NO. 13-049 RECOMMENDING THAT THE CITY COUNCIL ADOPT A NEGATIVE DECLARATION, APPROVE AN UPDATE TO THE GENERAL PLAN NOISE ELEMENT, AND ADOPT AN ORDINANCE WHICH INCLUDES UPDATES TO ARTICLES 7-20, 7-30, AND VARIOUS CHANGES TO

CHAPTER 15 OF THE SARATOGA ZONING CODE WITH THE FOLLOWING RECOMMENDED CHANGES TO THE ORDINANCE:

- 1) ADDING ARTICLE 7-20(ANIMALS AND FOWL) TO THE LIST OF AMENDMENTS INCLUDED IN THE TITLE OF THE ORDINANCE;
- 2) CLARIFYING THAT THE MINIMUM NOISE MEASUREMENT TIME INCLUDED IN SECTION 7-30.040(b)(1) SHALL BE THREE MINUTES AND NOT TEN
- 3) CLARIFYING THAT SOUND IS TO BE MEASURED 25 FEET OR MORE FROM THE SOURCE OF NOISE IN SECTIONS 7-30.060(a)(1),(a)(2),(b),(c) AND SECTION 7-30.090(b)(2).
- 4) ADDING “CHAINSAWS” TO SECTION 7-30.060(d) AND SPECIFYING THAT THEIR USE IS LIMITED BETWEEN THE HOURS 8:00 A.M. AND 5:00 P.M. MONDAY THROUGH FRIDAY AND SATURDAYS BETWEEN 10:00 AND 5:00 P.M., AND BETWEEN THE HOURS OF 10:00 A.M. AND 5:00 P.M. ON SUNDAYS.

MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE

2. Application ZOA13-0005; City of Saratoga. Update to the Single Family Residential Design Review Handbook and updates to the City Code including a new section regarding front yard landscaping; a new section regarding outdoor lighting fixtures; and amendments to Articles 15-11, 15-12, 15-13, 15-20, 15-45, and 15-80. Staff Contact: Cynthia McCormick (408) 868-1230.

Action:

ZHAO/BERNALD MOVED TO ADOPT RESOLUTION NO. 14-002 RECOMMENDING THAT THE CITY COUNCIL ADOPT THE UPDATE TO THE SINGLE FAMILY RESIDENTIAL DESIGN REVIEW HANDBOOK, ADOPT AN ORDINANCE WHICH INCLUDES TWO NEW SECTIONS TO THE CITY CODE REGARDING FRONT YARD LANDSCAPING AND OUTDOOR LIGHTING FIXTURE; AMENDS SECTIONS OF THE CITY CODE RELATED TO DESIGN REVIEW AND MAKES CLARIFYING EDITS RELATED TO STANDARDS FOR RESIDENTIAL STRUCTURES WITH THE FOLLOWING CHANGES:

CITY CODE UPDATES:

15-12.095 – REMOVED THE LETTER “D” FROM “PURPOSED” TO THE CORRECT SPELLING OF “PURPOSE”

15-12.100(b) – REMOVED THE WORD “OF” FROM THE MIDDLE OF THE FIRST SENTENCE

15-12.085(a) – CORRECTED REFERENCE TO CODE FROM 15-12.085(f) TO 15-12.085(c)

15-45.090 – CORRECTED CITY CODE SECTION NUMBER FROM 15-45.90 TO 15-45.090

15-45.090(c) – CHANGED THE WORD “THAN” TO “THEN”

15-45.080(f) – CHANGED THE WORD “SHALL” TO “DOES”

15.45.080(h) – CHANGED THE WORDS “IN ADDITION TO DEMONSTRATING” TO “AND IS IN”

DESIGN REVIEW HANDBOOK:

PAGE 1 (FINDING 6) – CHANGED THE WORD “SHALL” TO “DOES”

PAGE 1 (FINDING 8) – CHANGED THE WORDS “IN ADDITION TO DEMONSTRATING” TO “AND IS IN”

MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE

NEW BUSINESS

Application ASP13-0001; 21000 Big Basin Way (517-36-009); Hakone Foundation - Two new free-standing signs would replace the existing free-standing sign near the main entrance that intersects with Big Basin Way. Staff Contact: Cynthia McCormick (408) 868-1230.

Action:

BERNALD/ZHAO MOVED TO CONTINUE THIS ITEM TO THE MARCH 12, 2014 MEETING.

MOTION PASSED. AYES: ALMALECH, BERNALD, GROVER, HLAVA, SMULLEN, WALIA, ZHAO. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE

DIRECTOR/COMMISSION COMMUNICATION

None

ADJOURNMENT