



City of Saratoga

HERITAGE PRESERVATION COMMISSION

DRAFT MINUTES

Date: Tuesday, February 11, 2014 / 8:30 A.M.

Type: Regular Meeting

Place: City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

1. Routine Organization

a. Roll Call –

- i. **Present:** Cappello, Conrado, Marchetti, Nugent, Schuck, Shah, Stransky
- ii. **Absent:** none
- iii. **Staff:** Cindy McCormick

b. Review of minutes - Conrado/Cappello moved to approve the HPC Minutes for the *January 14, 2014* Meeting, as amended. *Motion Passed.* *Ayes:* Cappello, Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* None. *Abstain:* None

c. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *February 6, 2014.*

d. Oral Communication – Vice Chair Nugent received a phone call from Matt Novakovic. He would like to meet with the HPC and John Cerbonne sometime soon to discuss the possible relocation of the John Henry house to the Orchard. He has some concerns and suggestions and would like to be included in any potential planning.

e. HPC direction to staff regarding non-agendized oral communications - None.

2. New Business

Site Visits:

- 20400 Saratoga-Los Gatos Road
- 14417 Big Basin Way
- 21170 Big Basin Way

Return to City Hall for discussion of Agenda items:

a. **20400 Saratoga-Los Gatos Road - Villa Fatima Sign.** A site visit was conducted by the HPC. Shah/Marchetti moved to approve the project, as proposed. *Motion Passed.* *Ayes:* Cappello, Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* None. *Abstain:* None

b. **14417 Big Basin Way – New Business Sign.** A site visit was conducted by the HPC. The applicant requested that the sign be constructed of a blue aluminum and vinyl sign board with script letters and logo to match their marketing materials. The applicant indicated that the heart logo is comprised of three shades of grey. The HPC recommended that the applicant redesign the building sign to be individual peg mounted letters without a sign

board backing. The HPC recommended approval of the proposed gooseneck lights over the building sign. The HPC also recommended approval of the projecting sign as proposed. Nugent/Conrado moved to approve the project, as recommended by the Heritage Preservation Commission. *Motion Passed. Ayes:* Cappello, Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* None. *Abstain:* None

- c. **21170 Big Basin Way** – A site visit was conducted by the HPC. No further action was taken on the agenda item.
- d. **19370 Saratoga-Los Gatos Road** – Conrado/Cappello moved not to discuss the agenda item and indicated that if a commissioner (or member of the public) would like to add a home to the Heritage Inventory, it should be requested (but not discussed) during Commissioner comments (or oral communications) and possibly agendaized for a future meeting. *Motion Passed. Ayes:* Cappello, Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* None. *Abstain:* None.
- e. **HPC Budget FY2014-2015** – There was discussion on whether a DPR was needed for all heritage inventory properties or only landmark properties. The Chair will get a general cost estimate for completing new DPRs for recently added homes on the inventory that do not currently have a DPR.
- f. **Arbor Day** - discussion tabled until March 11th meeting.
- g. **Blossom Festival** – Commissioner Marchetti will check her availability for staffing a HPC information booth / story board at the upcoming Blossom Festival (March 22nd 10am – 4pm).
- h. **Training Summary** – discussion tabled until March 11th meeting.

3. Old Business

- a. **Landmark List workplan** – discussion tabled until March 11th meeting.
- b. **Heritage Tree Inventory workplan** – discussion tabled until March 11th meeting.
- c. **Heritage Inventory Update** - discussion tabled until March 11th meeting.

4. Action Items for Discussion / Update:

- a. **Commissioner Schuck to color code map of properties on Big Basin Way.**
- b. **Staff to draft letter to property owners of heritage inventory properties.** discussion tabled until March 11th meeting.
- c. **Staff to bring applications of two inventory homes (agenda item 3c).** discussion tabled until March 11th meeting.

- d. Staff to update HPC on status of 14630 Big Basin Way, the John Henry House -** discussion tabled until March 11th meeting.
- e. Staff to update HPC on status of 14521 Big Basin Way – Grover House (1895) –** discussion tabled until March 11th meeting.
- f. HPC training –** discussion tabled until March 11th meeting.

5. Commissioner Comments – None