



City of Saratoga

HERITAGE PRESERVATION COMMISSION MINUTES

Date: Tuesday, March 11, 2014 / 8:30 A.M.

Type: Regular Meeting

Place: City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

1. Routine Organization

a. Roll Call –

i. **Present:** Conrado, Marchetti, Nugent, Schuck, Shah, Stransky

ii. **Absent:** Cappello

iii. **Staff:** Cindy McCormick

b. Review of minutes - Conrado/Shah moved to approve the HPC Minutes for the *February 11, 2014* Meeting. *Motion Passed.* *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None

c. Posting of Agenda – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *March 6, 2014.*

d. Oral Communication – None.

e. HPC direction to staff regarding non-agendized oral communications - None.

2. New Business - None

3. Old Business

a. Environmental Impact Report (EIR) Process – The Community Development Director gave a general overview of the EIR process. The HPC will make a recommendation on what they would like to be considered in the EIR at the April 8th HPC meeting.

b. HPC Budget FY2014-2015 – The HPC directed staff to draft a memo to the City Council asking for additional funding for FY2014-2015. If the Council does not approve the full amount, the HPC would like the Council to consider the request by line item. The first request would include additional money for training. Training could include off-site training (\$250), two video-taped sessions with April Halberstadt (\$1,500), and 4 to 6 webinars (\$250). The training could also be attended by other Commissions, Council members, city staff, and Museum Board members. The second request is for reconnaissance survey level Building, Structure, and Object (BSO) records for properties that have recently been added to the Heritage Resource Inventory without a survey. The third request is for intensive level DPRs for five properties that would be added to the Landmark List. The existing DPRs were based on information gathered by the HPC in the 1980s. Intensive surveys use the National Register criteria and must be conducted or confirmed by an appropriately qualified professional. Conrado/Marchetti moved to request \$2,000 for training, \$4,000 for survey level BSO records, and \$6,000 for intensive level DPRs. *Motion Passed.* *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:*

None. *Absent:* Cappello. *Abstain:* None

- c. **Landmark List** – The HPC assigned individual members to review eleven properties for possible inclusion on the Landmark List, narrowing the list down to five for the year. The respective Commissioner will send a self-addressed letter to the property owner:

Cappello: Fair Oaks

Conrado: Rancho Bella Vista

Marchetti: Hakone Gardens / Sam Cloud Hay & Feed Warehouse

Nugent: Cloud-Smith Building / Novakovich Ranch

Schuck: Green Store Building

Shah: Kerr Building/Hogg Building /and/ Hutchinson Building

Stransky: Lundblad's Lodge / Paul Masson Lodge

- d. **Heritage Tree Inventory** – The following update was provided by each Commissioner:

Cappello: provided an email from the Cemetery district indicating acceptance of adding the trees to the inventory. Capello to follow up with Kate and the owner. Cindy to schedule the Council meeting once reviewed by Kate.

Conrado: The owner accepted the addition of the Ravenwood tree to the inventory. Cindy to schedule the Council meeting once reviewed by Kate.

Marchetti: Still reviewing the Blaney Pine and the District Office Oak. Add the “Aloha” Oak. The Blaney Valley Oak and Kevin Moran grove were removed from the list due to not meeting the criteria.

Nugent: The owner accepted the addition of the Farwell Oak tree to the inventory. Nugent to follow up with Kate. Cindy to schedule the Council meeting once reviewed by Kate.

Schuck: Notified by Jill Hunter that the owner passed away and there is no one available to accept the addition of the Donna Lane tree to the inventory.

Shah: Notified by Jill Hunter that the Douglas oak tree has been removed.

Shah: Will review trees suggested by Jill Hunter (Susie’s Garden, Redwood School “dawn Chinese redwood”

Stransky: Will review Hakone trees suggested by Peter Marra.

- e. **Heritage Inventory Update.**

- i. **20365 Williams Avenue** – Commissioner Marchetti/Conrado moved to name this resource the “Williams Avenue House”. ***Motion Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None
- ii. **20200 Mendelsohn Lane** - Commissioner Shah/Nugent moved to name this resource the “Mendelsohn Lane House”. ***Motion Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None

4. Action Items for Discussion / Update:

- a. **Commission Appreciation Dinner** – The Vice chair announced the upcoming Commission Appreciation Dinner on April 30th from 6:00 to 8:30pm at the Foothill Club. The formal invitation will come at a later date.

- b. **Commissioner Schuck to color code map of properties on Big Basin Way.**

Commissioner Schuck showed the HPC the progress to date. He is working on adding missing addresses.

- c. **Staff to draft letter to property owners of heritage inventory properties.** The HPC approved the draft letters with the addition of a link to the Heritage Resource Inventory. ***Motion Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None
- d. **Staff to update HPC on status of 14521 Big Basin Way – Grover House (1895) –** Staff gave a brief summary of an application submitted on February 26th for an addition to the structure. The application will be reviewed by the HPC in an upcoming meeting.
- e. **HPC training –** Some HPC members expressed an interest in the upcoming Webinar on the Mills Act on March 25th from Noon to 1:30pm. The HPC also indicated a desire to invite other City Commissions and Council members to future trainings.

5. Commissioner Comments

- a. Commissioner Marchetti would like to add an agenda item to the April meeting regarding HPC badges and business cards. ***Request Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None
- b. Commissioner Nugent would like to agendize consideration to add the “Commander John Sisson Graham” House at 14474 Oak Place to the Inventory. The house was designed by Julia Morgan. ***Request Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None
- c. Commissioner Shah would like to agendize consideration to add 21170 Big Basin Way to the Inventory. ***Request Passed.*** *Ayes:* Conrado, Marchetti, Nugent, Schuck, Shah, Stransky. *Noes:* None. *Absent:* Cappello. *Abstain:* None

6. Adjournment