



## City of Saratoga

# HERITAGE PRESERVATION COMMISSION

## AGENDA

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**Date:** Tuesday, September 9, 2014 / 8:30 A.M.

**Type:** Regular Meeting

**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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### 1. Site Visit

- a. **15231 Quito Road** – A site visit will be conducted to determine continued eligibility of this Landmark structure and potential Mills Act designation. Following the site visit, this application will be considered under New Business (item 3a).

### 2. Routine Organization

- a. **Roll Call**
- b. **Review of minutes** from *August 12, 2014* meeting.
- c. **Posting of Agenda** – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *September 4, 2014*.
- d. **Non-Agendized Communications** - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.
- e. **HPC direction to staff regarding non-agendized communications** - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

### 3. New Business –

- a. **15231 Quito Road - Mills Act.** The owner would like the HPC to recommend Mills Act approval for *Casa Tierra*—a ‘Spanish eclectic’ home built in the early 1940s and thought to be the “largest secular adobe building in North America”. The Landmark structure was deemed eligible for the California Registrar of Historic Structures (per the DPR dated October 2009). The HPC recommendation (vote) will be forwarded to the City Council for approval. *Staff Memo, 2009 DPR, and 1987 Survey attached.*
- b. **Election of Vice Chair.** Per City Code Section 13-10.040, the Commission may elect (vote) one of its members to serve office (e.g., Vice Chair). *No memo.*
- c. **HPC Training.** Consider possible dates for training session #2 with April Halberstadt or any other training desired by the Commission. *No memo.*

### 4. Old Business

- a. **Street Names** – Commissioners Marchetti and Stranksy will present a list of street names for consideration and approval (vote) by the HPC. *No memo.*

- b. Heritage Tree Inventory workplan** – The Commissioners and staff will provide an update on following trees being considered for inclusion on the Heritage Tree Inventory. Each Commissioner must ensure the application is complete (including description) with owner signature. Once the completed application is submitted to the City, the Arborist will conduct a site visit and provide a report of the qualifying criteria. Following HPC recommendation, staff can then schedule the trees for consideration by the City Council.

The following 7 trees have been scheduled for City Council review and approval of heritage tree status on October 1, 2014:

- i. *Madronia Cemetery - Ponderosa pine, Dawn redwood, and Coast redwood* (Cappello)
- ii. *Blaney Stone pine* (Marchetti)
- iii. *District Office oak* (Marchetti)
- iv. *Susie’s Garden Valley oak* (Shah)
- v. *Canyon Springs eucalyptus*

HPC to provide an update on the following applications:

- vi. **Aloha Oak.** Marchetti
- vii. **Hakone trees.** Stransky
- viii. **Redwood School “dawn Chinese redwood”.** Shah

- c. Landmark List workplan** – The Commissioners and staff will provide an update on the following properties being considered for Landmark status. Each Commissioner will send the respective homeowner a letter regarding the nomination. Once the application is complete, staff can schedule the application for City Council consideration. *\*\*The DPR should be updated as needed prior to scheduling the application for the City Council.*

The following nominations have been accepted by the owner and need a vote recommending approval of Landmark status for consideration by the City Council:

- i. **21000 Big Basin Way (“Hakone Gardens”).** Marchetti
- ii. **20640 Third Street (“Sam Cloud Hay & Feed Warehouse”).** Marchetti

HPC to provide update on the following applications:

- iii. **20021 Bella Vista (“Rancho Bella Vista”).** Conrado
- iv. **14501-14503 Big Basin Way (“Cloud-Smith Building”).** Nugent
- v. **14251 Fruitvale Avenue (“Novakovich Ranch”).** Nugent
- vi. **14519 Big Basin Way (“Green Store Building”).** Schuck
- vii. **14413-14415 Big Basin Way Kerr Building/Hogg Building.** Shah
- viii. **14495 Big Basin Way (“Hutchinson Building”).** Shah
- ix. **14754 Pierce Road (“Paul Masson Lodge”).** Stransky

- d. Big Basin Way workplan.** Each Commissioner will nominate buildings along Big Basin Way that they think are eligible for Heritage Inventory status (based on personal site visits and photos in dropbox).

**5. Action Items for Discussion / Update (No staff memo):**

- a. **21170 Big Basin Way** - Commissioner Nugent will provide an update on the designation form for HPC consideration of Heritage Resource Inventory status.
- b. **Old Grandview Ranch** - Commissioner Nugent will provide an update on the designation form for HPC consideration of Heritage Resource Inventory status.

**6. Commissioner Comments**

**7. Adjournment**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408) 868-1269 or [ctclerk@saratoga.ca.us](mailto:ctclerk@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Any recommendation made by the Heritage Preservation Commission may be appealed to the Planning Commission within ten (10) days of the date of the decision. The appeal shall be taken by filing with the Secretary of the Planning Commission a written notice and filing fee within ten (10) days of the date of the decision.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Historical Preservation Commission by City staff in connection with this agenda are available at the office of the Community Development Department Director at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the Director at the time they are distributed to the Planning Commission.

**CERTIFICATE OF POSTING OF AGENDA**

*I, Cindy McCormick, Planner for the City of Saratoga, declare that the foregoing agenda for the meeting of the Heritage Preservation Commission was posted and available for public review on **September 4, 2014** at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us)*