



City of Saratoga Parks and Recreation Commission Regular Meeting

AGENDA

DATE: Tuesday, September 9, 2014

TIME: 6:30 p.m. – 9:00 p.m.

LOCATION: Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Commissioners: Ping Li, Renee Paquier, Rick Pearce, Pallavi Sharma, Terry Ward

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on September 4, 2014.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft Parks and Recreation Commission (PRC) Minutes:

- May 13, 2014
- July 9, 2014

Old Business:

1. Let's Walk Saratoga!

Issue: Since 2012, the Parks and Recreation Commission has led 3 guided park tours in Saratoga. The Guided tours have been given at Joe's Trail, Villa Montalvo, and Fremont Older. At the Joint Meeting with Council in September 2013, Council Member Miller expressed an interest in conducting more tours of the Saratoga Quarry via the PRC Let's Walk Program. At the January 14, 2014 Parks and Recreation Commission meeting, Commissioner Li expressed interest in conducting a guided walk on the first Saturday of every month. Council Member Miller volunteered to help guide the first few walks at the Saratoga Quarry Park. Commissioner Li has guided several walks at the Quarry and will report on positives and challenges.

Action: Discuss and plan details of future guided walk events.

2. Outdoor Summer Movie Nights Summary

Issue: The Parks and Recreation Commission has successfully completed its annual outdoor movie night series that were held on the third Friday of each month on July, July and August. There were various sponsors of the event. Starbucks provided coffee, Roku provided hot chocolate, Rose Donuts provided

donut holes, Gene's market provided a meat platter, Primary Plus provided popcorn and Dottie the Clown provided balloon entertainment. For the July and August events, Roku donated a total of \$2400 to pay for the movie equipment rental and movie licensing. Commissioners should discuss the positives and any challenges of the three movie nights.

Action: Discuss future events.

New Business

3. Nesting Box Project

Issue: In early 2011, the PRC and Audubon Society worked together to place nesting boxes in the City's parks and open spaces for Saratoga cavity nesting birds and train volunteers to monitor the boxes. In 2013, the City worked with West Valley Parks Management Department to clean out the nesting boxes.

Action: Discuss whether the PRC would like to continue the nesting box project and someone take the lead on the project.

4. Daffodil Planting Project

Issue: At the May 2011 meeting, the PRC discussed a daffodil bulb planting project that took place in Kevin Moran Park and decided to discuss the possibility of coordinating a daffodil bulb planting at a future meeting. The project was further discussed at the September and November meetings. At the November meeting, a subcommittee was formed to lead the daffodil planting.

Action: Discuss whether the PRC would like to pursue the daffodil planting project and someone take the lead on the project.

5. Reschedule or cancel November 11th meeting due to Veteran's Day holiday.

Issue: The November Parks and Recreation Commission regular meeting is currently scheduled for November 11, 2014, which is Veteran's Day, a City of Saratoga observed holiday. The Commission may choose to reschedule or cancel the November meeting.

Action: Vote to reschedule or cancel the November 11, 2014 meeting.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

Agenda Items for Next Meeting

- TBD

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1258 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Management Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on September 4, 2014 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.