



**CITY OF SARATOGA
TRAFFIC SAFETY COMMISSION
REGULAR MEETING
MINUTES**

DATE: May 08, 2014
TIME: 6:30 PM – 9:30 PM
LOCATION: Administrative Conference Room
13777 Fruitvale Avenue, Saratoga, CA 95070

Call to Order 6:35 p.m.

Present: Guichard, Harris, Kane, Kirk, Musselman and Vita
Absent: Cosyn

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on May 01, 2014

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication

Any member of the public may address the Commission about any matter **not** on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

Approval of Draft Minutes

March 13, 2014-

- GUICHARD MOVED TO APPROVE MINUTES
- VITA MADE A SECOND MOTION
- 6-0 ALL COMMISSIONERS APPROVED WITH COSYN ABSENT.

Old Business

None

New Business

1. The terms of the current Chair and Vice Chair expire at the May 2014 meeting. Per the City of Saratoga Municipal Code, the Commission is required to elect a new Chair and Vice Chair.

Action: Elect new TSC Chair and Vice Chair

- HARRIS MOTIONED TO NOMINATE KIRK AS CHAIR.
- VITA MADE A SECOND MOTION.

- 6-0 ALL COMMISSIONERS APPROVED WITH COSYN ABSENT.
- KIRK MOTIONED TO NOMINATE GUICHARD AS VICE CHAIR.
- VITA GAVE A SECOND TO THE MOTION.
- 6-0 COMMISSIONERS APPROVED WITH COSYN ABSENT.

2. Traffic Matrix #323

Issue: Request pedestrian crossing lights at the intersection of Quito Road and Ravenwood Drive.

Action: TSC will make recommendation

- VITA MOTIONED TO DO THE FOLLOWING AS SOON AS POSSIBLE:
 - o INSTALL PEDESTRIAN CROSSWALK SIGNAGE THAT POINT TO CROSSWALKS AS SOON AS POSSIBLE,
 - o PAINT SOUTH-WEST CORNER OF INTERSECTION TO IMPROVE VISIBILITY OF PEDESTRIANS,
 - o INSTALL SOLAR PEDESTRIAN ACTIVATED FLASHING BEACON SIGN
 - o INVESTIGATE FEASIBILITY OF SIDE WALK ON EAST SIDE OF QUITO ROAD BETWEEN CROSSWALK AND RAVENSWOOD DRIVE (EAST)
- MUSSELMAN GAVE A SECOND TO THE MOTION.
- 6-0 COMMISSIONERS APPROVED WITH COSYN ABSENT.

3. Traffic Matrix # 324

Issue: Request traffic calming method on Pepper Lane to slow down vehicles traveling over the posted speed limit from Highway 9.

Action: TSC will make recommendation

- GUICHARD MOTIONED TO USE RADAR TRAILER AT PEPPER LANE.
- MUSSELMAN GAVE A SECOND TO THE MOTION.
- 6-0 COMMISSIONERS APPROVED WITH COSYN ABSENT.

4. Traffic Matrix #325

Issue: Request traffic calming method on Sea Gull Way from Cox Avenue to De Sanka Avenue to slow down vehicles traveling over the posted speed limit, crosswalks at De Sanka and Goleta Avnue, and more visible stops sign at Goleta.

Action: TSC will make recommendation

- PUBLIC WORKS DIRECTOR JOHN CHERBONE ASKED TO MOVE THIS ITEM TO THE JULY MEETING TO GIVE STAFF MORE TIME TO REVIEW THE AREA AND RECOMMEND A COMPREHENSIVE TRAFFIC CALMING PLAN.
- COMMISSIONERS AGREED.

5. Traffic Matrix #326

Issue: Request traffic calming method on Beaumont to slow down vehicles traveling over the posted speed limit.

Action: TSC will make recommendation

- COMMISSIONERS GUICHARD, MUSSELMAN AND VITA RECUSED THEMSELVES FROM THIS ITEM WHICH RESULTED IN A LACK OF A QUORUM. 8:50 P.M.NO FORMAL ACTION WAS TAKEN BY TSC
- CITY OF SARATOGA STAFF WILL ADDRESS ITEM AND IMPLEMENT IMPROVEMENTS, AS APPROPRIATE.

6. Report back on traffic safety related items based on past Commission recommendations.

Action: For Information only. Staff will provide a verbal report.

- STAFF REPORTED THAT THE HERRIMAN/SARATOGA AVENUE PEDESTRIAN CROSSING IMPROVEMENT PROJECT WAS COMPLETE.

Adjournment

9:00 P.M.

Respectfully submitted by,
Mainini Cabute
Management Analyst II, Public Works