



City of Saratoga Parks and Recreation Commission Regular Meeting

AGENDA

DATE: Wednesday, November 12, 2014

TIME: 6:30 p.m. – 9:00 p.m.

LOCATION: Administrative Conference Room
13777 Fruitvale Avenue
Saratoga, CA 95070

Call to Order

Roll Call

Commissioners: Ping Li, Renee Paquier, Rick Pearce, Pallavi Sharma, Terry Ward

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, this meeting was properly posted on November 6, 2014.

Oral & Written Communication: Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter, but may choose to place the topic on a future agenda.*

Approval of Draft Parks and Recreation Commission (PRC) Minutes:

- September 11, 2014

Old Business:

1. Nesting Box

Issue: In early 2011, the PRC and Audubon Society worked together to place nesting boxes in the City's parks and open spaces for Saratoga cavity nesting birds and train volunteers to monitor the boxes. In 2013, the City worked with West Valley Parks Management Department to clean out the nesting boxes. At the September 11, 2014 meeting, Commissioners stated that they would reach out to West Valley Parks Management Department to discuss nesting boxes.

Action: Discuss any development since September 11, 2014 meeting discussion.

New Business

2. Volunteer Work at Quarry Park

Issue: At the September 11, 2014 PRC meeting, Commissioners expressed an interest in developing a volunteer program for residents to help with the development of the Saratoga Quarry. City staff contacted our contractor to ask if they can develop a list of tasks volunteers can do in 2015.

Action: City staff report of volunteer tasks that residents and West Valley Parks Management students can do at the Quarry.

3. Community feedback/survey

Issue: At the September 11, 2014 PRC meeting, Commissioners expressed an interest in obtaining community feedback about what past PRC events residents have enjoyed and what type of events they would like offered in the future.

Action: Discuss best method the PRC should use to obtain community feedback about PRC events.

4. City Parks welcome packets/brochures

Issue: At the September 11, 2014 PRC meeting, Commissioners expressed an interest in having a city brochure that they can give out to interested or new residents about City parks.

Action: Discuss what information should be on the brochure and the type of format and staff will create a draft for review for the January meeting.

Commissioner & Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill
Paquier	El Quito, Gardner
Pearce	Bell Grove, Congress Springs, Ravenwood
Sharma	Beauchamp, Brookglen
Ward	Azule, Kevin Moran

Agenda Items for Next Meeting

- TBD

Adjournment

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Mainini Cabute at 408.868.1258 or mcabute@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Mainini Cabute, Management Analyst II for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on November 6, 2014 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.