



City of Saratoga  
**HERITAGE PRESERVATION COMMISSION**  
**MINUTES**

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**Date:** Tuesday, October 14, 2014 / 8:30 A.M.  
**Type:** Regular Meeting  
**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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**1. Routine Organization**

**a. Roll Call**

- i) **Present:** Cappello, Conrado, Nugent, Stansky, Shah (came at 8:45am)
- ii) **Absent:** Marchetti (excused), Schuck (excused)
- iii) **Staff:** Fossati

**b. Review of minutes** from *September 9, 2014* meeting. – Conrado/Cappello moved to approve minutes for September 9, 2014 meeting. ***Motion Passed (4-0-3-0)***. Ayes: Cappello, Conrado, Nugent, Stransky. *Noes:* None. *Absent:* Marchetti, Schuck, Shah. *Abstain:* None.

**c. Posting of Agenda** – Pursuant to Government Code Section 54954.2, the agenda was properly posted on *October 9 2014*.

**d. Oral Communications** - None

**e. HPC direction to staff regarding non-agendized communications** - None

**2. New Business –**

**a. Montalvo Arts Center Restoration.** Commissioner Conrado recused himself as commissioner. Paul Conrado presented a summary of the proposal to restore the Villa doors and two iron lanterns located on the western façade of the historic Villa Montalvo. Shah / Cappello moved to approve the project. ***Motion Passed (4-0-2-1)***. Ayes: Cappello, Nugent, Shah, Stransky. *Noes:* None. *Absent:* Marchetti, Schuck. *Abstain:* Conrado

**b. November HPC Meeting.** The second Tuesday of November falls on a City closure Holiday. Conrado/Stansky moved to reschedule meeting to Wednesday, November 12 2014. The Commission directed Staff to confirm room availability. ***Motion Passed (5-0-2-0)***. Ayes: Cappello, Conrado, Nugent, Shah, Stransky. *Noes:* None. *Absent:* Marchetti, Schuck. *Abstain:* None.

**c. 2014 HPC Workplan Goals Status.** In addition to specifics being discussed under old business, the HPC Chair would like to review the progress to date, on the following: Commissioner Nugent discussed goal setting and directed Staff to table this agenda item to the November meeting. No action taken.

**d. Heritage Tree Process.** The HPC discussed the idea of eliminating council approval to streamline the process, but decided to keep the current process in place. No action taken.

### 3. Old Business

a. **HPC Training Topics.** Commission Nugent informed the HPC that the Saratoga Foothill Club will be presenting a lecture on Hearst Ranch on November 12 2014 at 7:30pm which could be used as training. Commissioner Conrado suggests using a historian (e.g. April Halberstadt or Frank Maggi) to provide an educational walking tour of historic structures along Big Basin. Additional training opportunities include tours of Saratoga Foothill Club. No action taken.

b. **Heritage Tree Inventory workplan –**

Nine (9) *Stone pine trees* (22505 Rolling Hills Road) were reviewed for inclusion on the Heritage Tree Inventory. The trees will be added to the November 19<sup>th</sup> meeting for a total of 17 heritage trees. Conrado/Cappello moved to approve. ***Motion carried 5-0-2-0.***  
*Ayes:* Cappello, Conrado, Nugent, Shah, Stransky. *Noes:* None. *Absent:* Marchetti, Schuck. *Abstain:* None.

c. **Landmark List workplan –**

- i. **20021 Bella Vista.** Commissioner Conrado has not received a response from the owner.
- ii. **14501-14503 Big Basin Way.** Commissioner Nugent has not received a response from the owner.
- iii. **14251 Fruitvale Avenue.** Commissioner Nugent has not received a response from the owner.
- iv. **14754 Pierce Road.** Commissioner Stransky has not received a response from the owner.

d. **Big Basin Way workplan.** The HPC is considering scheduling a walking tour with a Historic Preservationist to determine if properties in the Village meet the criteria of being added to the Heritage Resource Inventory. No action taken.

### 4. Action Items for Discussion / Update

### 5. Commissioner Comments

### 6. Adjournment