

**MINUTES
WEDNESDAY, DECEMBER 3, 2014
SARATOGA CITY COUNCIL SPECIAL MEETING**

The City Council held a Study Session Meeting at 6:00 p.m. on Council Norms in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue.

SARATOGA CITY COUNCIL REGULAR MEETING

Mayor Miller called the Regular Meeting to order at 7:03 p.m. in the Civic Theater at 13777 Fruitvale Avenue and led the Pledge of Allegiance.

ROLL CALL

PRESENT Mayor Howard Miller, Vice Mayor Manny Cappello, Council Members Emily Lo, Mary-Lynne Bernald, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Debbie Bretschneider, Deputy City Clerk
Brian Babcock, Administrative Analyst I
Anthony McFarlane, Accounting Manager

REPORT OF CITY CLERK ON POSTING OF AGENDA

Deputy City Clerk Debbie Bretschneider reported that the agenda for this meeting was properly posted on November 26, 2014.

COMMUNICATIONS FROM COMMISSIONS & PUBLIC

Oral Communications on Non-Agendized Items

Chuck Page, former Council Member, spoke about the attempts by Saratoga to receive its fair share of Tax Equity Allocations (TEA) taxes. He shared that he spoke with State Board of Equalization Director Fiona Ma about TEA and she was open to working with the City on this problem.

Trish Cypher brought Urbanized Maps from MTC to share with the Council. She pointed out that these maps do not have City boundaries on them and that they are regional in their approach.

City Manager James Lindsay asked Trish to email the maps to him so that he could share them with the Council.

Oral Communications - Council Direction to Staff

None

Communications from Boards and Commissions

None

Council Direction to Staff

None

ANNOUNCEMENTS

Council Member Lo announced that Senator Beall is holding a Transportation Town Hall meeting on Thursday, December 4, 2014 in the morning.

Mayor Miller shared the Saratoga Recreation Guide and highlighted the Karate classes of John Chang, who was honored with a commendation on December 3, 2014.

CEREMONIAL ITEMS

None

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

1. City Council Meeting Minutes

Recommended action:

Approve the City Council minutes for the Special and Regular City Council Meeting on November 19, 2014.

CAPPELLO/ LO MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE SPECIAL AND REGULAR CITY COUNCIL MEETING ON NOVEMBER 19, 2014.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. Review of Accounts Payable Check Registers

Recommended action:

Review and accept check registers for the following accounts payable payment cycles:

11/18/2014 Period 5

11/25/2014 Period 5

CAPPELLO/LO MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 11/18/2014 PERIOD 5 AND 11/25/2014 PERIOD 5.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3. Housing Element Implementation Ordinance

Recommended action:

Waive the second reading and adopt the proposed ordinance.

This item was removed from the Consent Calendar for public comment.

The following person requested to speak:

Trish Cypher

No one else requested to speak.

CAPPELLO/KUMAR MOVED TO CONTINUE ITEM 3: HOUSING ELEMENT IMPLEMENTATION ORDINANCE TO DATE CERTAIN OF DECEMBER 17, 2014. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. Development Impact Fee Report

Recommended action:

Review and accept the annual AB1600 Development Impact Fee report for the year ended June 30, 2014.

This item was removed from the Consent Calendar for public comment.

The following person requested to speak:

Trish Cypher

No one else requested to speak.

LO/BERNALD MOVED TO ACCEPT THE ANNUAL AB1600 DEVELOPMENT IMPACT FEE REPORT FOR THE YEAR ENDED JUNE 30, 2014. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

PUBLIC HEARINGS

None

OLD BUSINESS

None

NEW BUSINESS

5. Provide Direction on Fiscal Year 2015/16 Community Event Grant Program and Street Closure Grant Process

Recommended action:

Provide direction on the amount of funding and proposed timeline for the 2015/16 Community Event Grant Program, along with direction on the process for awarding the Street Closure Grant.

Brian Babcock, Administrative Analyst I, presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

CAPPELLO/BERNALD MOVED BUDGET \$25,000 TO THE COMMUNITY EVENT GRANT PROGRAM AND \$10,000 FOR THE STREET CLOSURE GRANT FOR FISCAL YEAR 2015/16; CONSOLIDATE THE APPLICATION PROCESS FOR THE STREET CLOSURE GRANT WITH THE COMMUNITY EVENT GRANT PROGRAM; DIRECTED STAFF TO PROCEED WITH THE RECOMMENDED APPLICATION TIMELINE. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

6. Spring 2015 Issue of The Saratogan

Recommended action:

Accept report and direct staff accordingly.

Brian Babcock, Administrative Analyst I, presented the staff report and asked for Council input on the Spring Issue of The Saratogan.

Vice Mayor Cappello suggested adding an article on CERT.

Council Member Bernald suggested an article on safety in schools.

Council Member Lo requested information on a central place to receive access on cyber bullying and other school issues and on how to contact the authorities.

Brian Babcock noted a new page on the City website with information on safety:
www.Saratoga.ca.us/stayingsafe.

Council Member Kumar suggested that the issues of The Saratogan on the City website be searchable and asked staff to research different mechanisms to distribute The Saratogan.

Mayor Miller invited public comment on the item.

The following person requested to speak:

Trish Cypher

No one else requested to speak.

7. Review of City Council Agency & Ad Hoc Committees

Recommended action:

Review the list of agencies and committees and provide direction on any changes to staff.

Deputy City Clerk Debbie Bretschneider presented the staff report.

Mayor Miller invited public comment on the item.

The following person requested to speak:

Trish Cypher

No one else requested to speak.

BERNALD/CAPPELLO MOVED TO REMOVE ALL ADHOC COMMITTEES, NOT INCLUDING THE FINANCE COMMITTEE, AND THE POSTAL LIAISON FROM THE LIST OF ASSIGNMENTS; COMBINE DESTINATION SARATOGA WITH THE CHAMBER OF COMMERCE ASSIGNMENT; AND REMOVE SANTA CLARA VALLEY WATER DISTRICT WEST VALLEY FLOOD CONTROL ADVISORY COMMITTEE. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Council asked staff to email to Council an Updated list of the City Council Agency & Ad Hoc Committees, to research why the Santa Clara County Expressway Plan 2040 only has a primary assignment, and to add descriptions and meeting times of the City Council Agency & Ad Hoc Committees on the City's website.

8. 2015 City Council Meeting Schedule

Recommended action:

Provide direction to staff on the 2015 City Council Meeting schedule.

Deputy City Clerk Debbie Bretschneider presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

LO/BERNALD MOVED TO CANCEL THE JANUARY 7, 2015 COUNCIL MEETING; ADD A JOINT STUDY SESSION WITH THE PLANNING COMMISSION AND HERITAGE PRESERVATION COMMISSION ON ARCHITECTURE STANDARDS FOR SARATOGA ON APRIL 29, 2015; CANCEL THE LAST MEETING IN JULY AND THE FIRST MEETING IN AUGUST FOR A COUNCIL SUMMER RECESS; AND COMBINE THE COUNCIL REORGANIZATION MEETING WITH THE FIRST REGULAR COUNCIL MEETING IN DECEMBER. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

ADHOC & AGENCY ASSIGNMENT REPORTS

Mayor Howard Miller

Council Finance Committee – during the last meeting, a Finance Committee Agenda planner was created for the calendar year, including work plan priorities.

Vice Mayor Manny Cappello

Saratoga Ministerial Association – the yearly multi-denominational Thanksgiving service was very moving and it was an honor to be asked to speak at the service.

Council Member Emily Lo

No report

CITY COUNCIL ITEMS

Council Member Kumar requested a Capitol Improvement Program (CIP) project at the intersection of Cox and Saratoga/Sunnyvale. This intersection does not have a dedicated left turn lane and this is creating a problem with traffic and pedestrians.

Mayor Miller requested that staff bring a report on any studies of that intersection to the Council on next Council meeting.

CITY MANAGER'S REPORT

City Manager James Lindsay reported that there will be adjustments to commission liaisons assignments. Adam Henig, Recreation Supervisor, has been attending the KSAR Board meetings as the City Manager's representative. Brian Babcock, Administrative Analyst I, has been the Library Commission Liaison. These roles will be swapped starting in January 2015.

ADJOURNMENT

Mayor Miller adjourned the meeting at 9:19 p.m.

Minutes respectfully submitted:

Debbie Bretschneider, Deputy City Clerk
City of Saratoga