

**MINUTES
WEDNESDAY, DECEMBER 17, 2014
SARATOGA CITY COUNCIL SPECIAL MEETING**

The City Council held a Joint Meeting with the Hakone Foundation Board of Trustees at 6:00 p.m. in the Administrative Conference Room at City Hall at 13777 Fruitvale Avenue.

SARATOGA CITY COUNCIL REGULAR MEETING

Mayor Miller called the Regular Meeting to order at 7:02 p.m. in the Civic Theater at 13777 Fruitvale Avenue and led the Pledge of Allegiance.

ROLL CALL

PRESENT Mayor Howard Miller, Vice Mayor Manny Cappello, Council Members Emily Lo, Mary-Lynne Bernald, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
John Cherbone, Public Works Director
Mary Furey, Finance & Administrative Services Director
Michael Taylor, Recreation & Facilities Director
Christopher Riordan, Senior Planner
Brian Babcock, Administrative Analyst I

REPORT OF CITY CLERK ON POSTING OF AGENDA

City Clerk Crystal Bothelio reported that the agenda for this meeting was properly posted on December 12, 2014.

COMMUNICATIONS FROM COMMISSIONS & PUBLIC

Oral Communications on Non-Agendized Items

Robert Lanz shared his concerns regarding the death of Audrie Pott, cyber bullying, active shooter scenarios, and encouraged the City Council to do what it can to protect young people.

Trish Cypher read a letter regarding Plan Bay Area and expressed objections to Plan Bay Area.

Oral Communications - Council Direction to Staff

None

Communications from Boards and Commissions

Ann WaltonSmith, Chair of the Hakone Foundation Board of Trustees, provided an overview of the City Council's Joint Meeting with the Hakone Foundation Board of Trustees. She also noted that in 2015, Hakone will begin celebrating its centennial. The celebration will run through 2017 to recognize important events in the history of Hakone Gardens. She also invited the public to

visit Hakone Gardens and shared that the City and Hakone Gardens will soon be working together to create a master plan for Hakone Gardens.

Council Direction to Staff

None

ANNOUNCEMENTS

Mayor Miller announced programs in the Saratoga Recreation Activity Guide, which includes the City's newsletter, the Saratogan.

Vice Mayor Cappello announced Fly Me to the Moon, a dance held in partnership between the Saratoga Youth Commission and Saratoga Area Senior Coordinating Council (SASCC). The event will take place on Saturday, January 24, 2015 from 6:00 p.m. to 10:00 p.m. at the Saratoga Prospect Center and is intended to promote intergenerational connections. People of all ages are invited to attend.

Council Member Kumar announced the third annual Christmas Karaoke event at Blue Rock Shoot on Friday, December 19, 2014 from 7:30 p.m. to 10:30 p.m. The event is free and organized by the Saratoga Cares Foundation. On January 31 in the afternoon at Saratoga Library, Saratoga Cares will also be holding a bicycle safety forum for youth. Parents and children are invited to attend to learn more about bicycle safety.

Mayor Miller added that despite recent rainfall, California is still experiencing drought conditions and residents should continue doing their part to save water.

CEREMONIAL ITEMS

1. Commendation Honoring Outgoing Traffic Safety Commissioner Nancy Kirk

Recommended action:

Read and present commendation.

Mayor Miller presented the commendation to Nancy Kirk and recognized her service to the City of Saratoga.

2. Commissioner Appointment and Oath of Office

Recommended action:

Adopt the resolution appointing Rina Shah and Paula Cappello to the Heritage Preservation Commission and John Chen to the Traffic Safety Commission.

Mayor Miller introduced the item.

RESOLUTION NO. 14-072

CAPPELLO/LO MOVED TO **ADOPT THE RESOLUTION APPOINTING RINA SHAH AND PAULA CAPPELLO TO THE HERITAGE PRESERVATION COMMISSION AND JOHN CHEN TO THE TRAFFIC SAFETY COMMISSION.**
MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

City Clerk Crystal Bothelio administered the Oath of Office to Rina Shah, Paula Cappello, and John Chen.

SPECIAL PRESENTATIONS

None

CONSENT CALENDAR

3. City Council Meeting Minutes

Recommended action:

Approve the City Council minutes for the Special City Council Meeting on December 2, 2014 and the Special and Regular City Council Meeting on December 3, 2014.

CAPPELLO/LO MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE SPECIAL CITY COUNCIL MEETING ON DECEMBER 2, 2014 AND THE SPECIAL AND REGULAR CITY COUNCIL MEETING ON DECEMBER 3, 2014.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. Review of Accounts Payable Check Registers

Recommended action:

Review and accept check registers for the following accounts payable payment cycles:
12/2/2014 Period 6
12/9/2014 Period 6

CAPPELLO/LO MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 12/2/2014 PERIOD 6 AND 12/9/2014 PERIOD 6.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

5. Treasurer's Report for the Month Ended October 31, 2014

Recommended action:

Review and accept the Treasurer's Report for the month ended October 31, 2014.

CAPPELLO/LO MOVED TO **ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED OCTOBER 31, 2014.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

6. Approval of Sport User Agreements - 2015

Recommended action:

Approve Sport User Agreements with American Youth Soccer Organization, Saratoga Little League, Quito Little League, De Anza Youth Soccer League, West Valley Lacrosse Club, West Valley Youth Soccer League, CISL (Adult Soccer League), and Saratoga Pony League for the use of Saratoga City parks and Prospect High School for organized sport use, and authorize the City Manager to execute the same.

CAPPELLO/LO MOVED TO APPROVE SPORT USER AGREEMENTS WITH AMERICAN YOUTH SOCCER ORGANIZATION, SARATOGA LITTLE LEAGUE, QUITO LITTLE LEAGUE, DE ANZA YOUTH SOCCER LEAGUE, WEST VALLEY LACROSSE CLUB, WEST VALLEY YOUTH SOCCER LEAGUE, CISL (ADULT SOCCER LEAGUE), AND SARATOGA PONY LEAGUE FOR THE USE OF SARATOGA CITY PARKS AND PROSPECT HIGH SCHOOL FOR ORGANIZED SPORT USE, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

7. 2015 Hazardous Vegetation Program Commencement Resolution

Recommended action:

Approve resolution declaring hazardous vegetation (weeds) as a public nuisance and setting a public hearing on January 21, 2015 to consider objections to the Abatement List.

RESOLUTION NO. 14-073

CAPPELLO/LO MOVED TO APPROVE RESOLUTION DECLARING HAZARDOUS VEGETATION (WEEDS) AS A PUBLIC NUISANCE AND SETTING A PUBLIC HEARING ON JANUARY 21, 2015 TO CONSIDER OBJECTIONS TO THE ABATEMENT LIST. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

8. Second Amendment to Independent Contractor Agreement with PlaceWorks Extending the Term of the Agreement

Recommended action:

1. Approve Second Amendment to Independent Contractor Agreement with PlaceWorks to extend the term of the Agreement to June 30, 2015.
2. Authorize the City Manager to execute the same.

CAPPELLO/LO MOVED TO: 1) APPROVE SECOND AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT WITH PLACEWORKS TO EXTEND THE TERM OF THE AGREEMENT TO JUNE 30, 2015; AND 2) AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

9. Housing Element Implementation Ordinance

Recommended action:

Waive the second reading and adopt the proposed ordinance.

Mayor Miller removed this item from the Consent Calendar to comment upon it.

Mayor Miller invited public comment on the item.

No one requested to speak.

ORDINANCE NO. 324

CAPPELLO/BERNALD MOVED TO **WAIVE THE SECOND READING AND ADOPT THE PROPOSED ORDINANCE.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

PUBLIC HEARINGS

None

OLD BUSINESS

None

NEW BUSINESS

10. Presentation and Council Direction on linkAges TimeBank Program

Recommended action:

Receive presentation on the linkAges TimeBank Program and provide staff with direction on introduction and launch of the program in Saratoga.

City Clerk Crystal Bothelio presented the staff report on this item and invited representatives of the Palo Alto Medical Foundation to give a presentation to the City Council on TimeBank.

Vandana Pant, Palo Alto Medical Foundation Senior Director of Strategic Initiatives, and Christina Araiza, Palo Alto Medical Foundation Community Engagement Manager, delivered a presentation to the City Council.

Mayor Miller invited public comment on the item.

No one requested to speak.

CAPPELLO/LO MOVED TO **DIRECT STAFF TO WORK WITH THE PALO ALTO MEDICAL FOUNDATION TO LAUNCH THE LINKAGES TIMEBANK PROGRAM IN THE CITY OF SARATOGA.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

11. Review of Median Banner Policy

Recommended action:

Receive report and direct staff accordingly.

Brian Babcock, Administrative Analyst, presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

CAPPELLO/LO MOVED TO **MAKE NO CHANGES TO THE MEDIAN BANNER POLICY AT THIS TIME AND TO REVIEW THE POLICY ONLY AS NEEDED.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Mayor Miller invited a student from Notre Dame High School on stage to introduce herself.

12. Review of the Cox Avenue /Saratoga-Sunnyvale Road /Wardell Road Intersection

Recommended action:

Receive report and direct staff accordingly.

Public Works Director John Cherbone presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

BERNALD/KUMAR MOVED TO **DIRECT THE TRAFFIC SAFETY COMMISSION TO REVIEW AND CONSIDER IMPROVEMENTS TO THE COX AVENUE/SARATOGA-SUNNYVALE ROAD/WARDELL ROAD INTERSECTION, AS PART OF THE COMMISSION'S WORK PLAN.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

13. Commission Qualifications and Terms Expiring in 2015

Recommended action:

Accept the list of Commission qualifications and terms expiring in the 2015 calendar year.

City Clerk Crystal Bothelio presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

CAPPELLO/LO MOVED TO **ACCEPT THE LIST OF COMMISSION QUALIFICATIONS AND TERMS EXPIRING IN THE 2015 CALENDAR YEAR.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

14. Adoption of City Council Agency Assignments

Recommended action:

Approve the resolution adopting the 2015 City Council agency assignments.

City Clerk Crystal Bothelio presented the staff report.

Mayor Miller invited public comment on the item.

No one requested to speak.

Vice Mayor Cappello noted a typo in the spelling of Mayor Miller's name on the Finance Committee assignment.

RESOLUTION NO. 14-074

LO/KUMAR MOVED TO **APPROVE THE RESOLUTION ADOPTING THE 2015 CITY COUNCIL AGENCY ASSIGNMENT, WITH THE CORRECTION TO MAYOR MILLER'S NAME**. MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

ADHOC & AGENCY ASSIGNMENT REPORTS

Mayor Howard Miller

Valley Transportation Authority Policy Advisory Committee (PAC) – Mayor Miller reported that he attended the Valley Transportation Authority (VTA) Board Meeting as the alternate and PAC Chair. During the meeting, a report on the status of the expansion of Bay Area Rapid Transit (BART) to Santa Clara County. Additionally, Envision Silicon Valley – a transit oriented sales tax currently expected to go before voters in 2016 – was discussed.

Vice Mayor Manny Cappello

Saratoga Area Senior Coordinating Council (SASCC) – Marta Weinstock has been appointed as interim Executive Director. Additionally, an appeal letter requesting donations and sponsorships will be going out soon. SASCC will also be seeking pro-bono design services for potential renovations to the Senior Center. SASCC has also started planning for next year's health fair.

Saratoga Chamber of Commerce – during the last meeting, the Board discussed various options for hiring an Executive Director. This included a possible merger with the Los Gatos Chamber of Commerce as well as establishing a business improvement district.

Council Member Emily Lo

No report

CITY COUNCIL ITEMS

Mayor Miller shared that the City Council Retreat is coming up on January 23, 2015. He shared that it is an opportunity for the City Council to discuss priorities for the City in a more informal manner. Topics will include financial decisions, commission work plans, and community engagement.

CITY MANAGER'S REPORT

City Manager James Lindsay provided a status report on the recent storm. He shared that the storm impacted the City, but damage was minimal and he is proud of the response of City crews.

Council Member Lo asked for an update on the recruitment of a Community Development Director.

City Manager James Lindsay shared that a selection will be made before the holiday furlough.

ADJOURNMENT

CAPPELLO/LO MOVED TO **ADJOURN THE MEETING AT 9:33 P.M.** MOTION PASSED. AYES: MILLER, CAPPELLO, LO, BERNALD, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

Crystal Bothelio, City Clerk
City of Saratoga