



CITY OF SARATOGA
TRAFFIC SAFETY COMMISSION
REGULAR MEETING
DRAFT MINUTES

DATE: November 13, 2014
TIME: 6:30 PM – 9:30 PM
LOCATION: Administrative Conference Room
13777 Fruitvale Avenue, Saratoga, CA 95070

Call to Order

Present: Cosyn, Kane, Kirk, Musselman and Vita
Absent: Guichard, Harris

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on November 5, 2014.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Corner of Brockden and Brooklyn. Use to be one stop sign but no longer there.

Oral & Written Communication

Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

Approval of Draft Minutes

September 11, 2014

- VITA MOTIONED TO APPROVE
- COSYN 2ND MOTION
- APPROVED BY KANE, KIRK, MUSSELMAN

Sheriff Provided Report to the Commission

Old Business

None.

New Business

1. Traffic Matrix #330

Issue: Request for traffic calming remedies on Shadow Oaks Way by Sandhya Narayan

- TRAFFIC ENGINEER RECOMMENDED STRIPING AT CENTER LINE OR SHOULDER STRIPE, WORK WITH SCHOOL TO EDUCATE AND REMIND PARENTS ABOUT SAFE DRIVING BEHAVIOR, AND WORKING WITH OUR TRAFFIC DEPUTY LIAISON TO EDUCATE PARENTS OR ENFORCE TRAFFIC.
- MUSSELMAN MOTION: RESIDENT TO ASK NEIGHBORHOOD TO ADJUST LANDSCAPE, CONTINUE DIRECT ENFORCEMENT AND DISCUSS WITH SCHOOL IDEA FOR CROSSING GUARD SINCE IT IS A SCHOOL ISSUE.
- KANE AMENDED MOTION AND REQUEST FEEDBACK FROM DEPUTY BRAND ON HOW HE VIEWS EXTENT OF THE PROBLEM.
- VITA 2ND MOTION.
- MOTION APPROVED BY COSYN, KANE, KIRK, MUSSELMAN, VITA

2. Traffic Matrix #331

Issue: Request for traffic calming remedies on Portos Drive by Allan Smith

Action: TSC will review traffic calming plan developed by the traffic engineer and make a recommendation.

- TRAFFIC ENGINEER RECOMMENDED TO ADD RADAR FEEDBACK TRAILER TO BE PLACED ON PORTOS DRIVE, INCLUDE IT ON THE ROTATION FOR DIRECT ENFORCEMENT, ADD CENTER STRIPING, SHOULDER STRIPE, INCREASED BOTTS DOTS AT "S" CURVES, AND KNOCKDOWN SIGNS WITH SPEED LIMIT S.
- VITA MOTIONED TO ACCEPT TRAFFIC ENGINEER'S RECOMMENDATIONS.
- MUSSELMAN 2ND MOTION
- MOTIONED APPROVED BY COSYN, KANE, KIRK, MUSSELMAN, VITA

3. Traffic Matrix #332

Issue: Request for restricted parking or other solution to reduce risk of accident at 21216 Bank Mill Road by Gary Gordon

Action: TSC will make a recommendation.

- TRAFFIC ENGINEER RECOMMENDED FOR THE CITY TO CREATE A TEMPORARY ORDINANCE TO RESTRICT PARKING, TO RESTRIPE DOUBLE LINE, INFORM RESIDENTS, CITY BUILDING DEPARTMENT, AND SHERIFF'S DEPARTMENT REGARDING RESTRICTION. CITY SHOULD ALSO TRIM BUSHES NEAR THAT AREA.
- MUSSELMAN MOTIONED TO APPROVE TRAFFIC ENGINEER'S RECOMMENDATION.
- COSYN 2ND MOTION.
- APPROVED BY COSYN, KANE, KIRK, MUSSELMAN, VITA

4. Traffic Matrix #333

Issue: Request to evaluate parking near Marshall Lane Elementary by Anna Borenstein.

Action: TSC will make a recommendation.

- COMMISSION TOOK NO ACTION.

5. Issue: At previous Commission meetings, commissioners have expressed interest in changing the terms for Chair and Vice Chair to a calendar year term.

Action: TSC to vote on whether to change the Chair and Vice Chair terms into calendar year terms.

- *VITA MOTIONED TO ALIGN CHAIR AND VICE CHAIR TERMS INTO CALENDARY YEAR SCHEDULE, SIMILAR TO TERMS OF THE COMMISSIONERS.*
- *MUSSELMAN 2ND MOTION.*
- *APPROVED BY COSYN, KANE, KIRK, MUSSELMAN, VITA*

6. Issue: Commissioner Nancy Kirk will term out in December 2014 and the Commission will need to elect a new Chair.

Action: TSC to elect new Chair of the Commission and also Vice Chair if item #6 is approved. The terms will begin in January 2015 to December 2015.

- *KIRK MOTIONED TO ELECT KANE AS CHAIR AND VITA AS VICE CHAIR.*
- *MUSSELMAN 2ND MOTION*
- *APPROVED BY COSYN, KANE, KIRK, MUSSELMAN, VITA*

7. Staff reported that the City plans on removing crosswalk at Saratoga Avenue across the street from the old Post Office due to safety issues identified by the traffic engineer's analysis.

Adjournment 9:00 p.m.

Respectfully submitted:
Mainini Cabute, Management Analyst II